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1991

ANNUAL REPORT

of the

TOWN OF LYME, NEW HAMPSHIRE

For the Year Ending December 31, 1991



TOWN of LYME
Lyme, New Hampshire 03768

Town Clerk	JEAN A. SMITH Office Hours	Telephone - 795-4416 Monday 9:00 - 12:30 4:30 - 6:30 Wednesday 9:00 - 12:30 4:30 - 6:30 Friday 9:00 - 12:30
Selectmen	DONALD deJ. CUTTER STEPHEN J. MADDOCK DANIEL R. BAILEY	
Administrative Assistant	CAROLE BONT Office Hours	Telephone - 795-4639 Monday 9:00 - 12:30 Friday 9:00 - 12:30
Tax Collector	JOANNE COBURN Office Hours	Monday 10:00 - 12:00
Dump & Recycling Center	Town Garage Hours	Sunday 9:00 - 11:00
Chief of Police	ALBERT S. POMEROY	Telephone - 643-2222
Fire Department	DON ELDER, Fire Chief	Telephone - 643-3610
Fast Squad		Telephone - 643-3610
Location of Town Offices		Basement of Town Library
Librarian	GENEVA MENGE Hours	Telephone - 795-4622 Monday 1:00 - 6:00 Tuesday 9:00 - 5:00 Wednesday 9:00 - 9:00 Thursday 9:00 - 5:00 Saturday 10:00 - 5:00
Home Health Nurse	DONNA HUNTINGTON Office Hours	Telephone - 795-2661 Tuesday 9:30 - 11:00 Thursday 9:30 - 11:00
Planning Board	VICKI SMITH, Exec. Agent Office Hours	Telephone 795-4639 2nd Friday 9:00 - 12:00 Other hours by appointment only - 353-9834 Meetings 2nd & 4th Thursday evenings 7:30
Zoning Administrator	KAREN LORENTZON Office Hours	Telephone 795-4639 Monday 9:00 - 12:30 Wednesday 9:00 - 12:30
School Board Meetings		2nd Thursday evening each month
Selectmen's Meetings		2nd & 4th Wednesday evenings 7:30 Every other week Friday mornings at 9:30

ANNUAL REPORT

of the

TOWN OF LYME

NEW HAMPSHIRE

For the year ending December 31, 1991

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TOWN OFFICERS

Committee and Board Members	
Town Moderator (Elected, 2 - year term)	
DAVID B. WASHBURN	Term expires 1992
Selectmen (Elected, 3 - year term)	
DANIEL R. BAILEY	Term expires 1992
DONALD deJ. CUTTER, Chairman	Term expires 1993
STEPHEN J. MADDOCK	Term expires 1994
Town Clerk (Elected, 3 - year term)	
JEAN A. SMITH	Term expires 1994
Town Treasurer (Elected, 3 - year term)	
LUANE T. COLE	Term expires 1992
Tax Collector (Elected, 3 - year term)	
JOANNE COBURN	Term expires 1992
Town Health Officer (Appointed by Selectmen; Approved by State)	
DANIEL R. BAILEY	
Overseer of Public Welfare (Elected, 1 - year term)	
KENNETH ELDER	Term expires 1992
Road Agent (Elected, 1- year term)	
FRED O. STEARNS III	Term expires 1992
Supervisors of the Check List (Elected- 6 - year term)	
GLEN R. BUZZELL	Term expires 1992
BERNARD W. TULLAR, SR.	Term expires 1994
DEAN E. LaMOTT	Term expires 1996
Trustees of the Trust Funds (Elected, 3 - year term)	
JOHN S. NORTH	Term expires 1992
SHIRLEY L. TULLAR	Term expires 1993
FRED PHILLIPS	Term expires 1994
Budget Committee (Elected, 3 - year term)	
O. ROSS McINTYRE	Term expires 1992
STUART V. SMITH, Jr., Chairman	Term expires 1992

BENJAMIN KILHAM	Term expires 1992
EARL STROUT	Term expires 1993
B. WAYNE TULLAR, Jr.	Term expires 1993
TONY RYAN	Term expires 1993
SPENCER SIMONDS	Term expires 1994
DON E. ELDER	Term expires 1994
RUTH THOMPSON	Term expires 1994
STEPHEN J. MADDOCK	Selectman

Police and Dog Control Officer

ALBERT S. POMEROY, Chief

Library Trustees (Elected, 3 - year term)

KAYE JERRELL	Term expires 1992
LAURA Degoosh	Term expires 1992
CYNTHIA SWART, Chairman	Term expires 1992
ELLEN ELIASON	Term expires 1993
CHRISTINE TAYLOR	Term expires 1993
ERIC SAUNDERS, Treasurer	Term expires 1993
CONSTANCE BERGENDOFF	Term expires 1994
GREGORY GORMAN	Term expires 1994
ELISABETH SMALLIDGE	Term expires 1994
GENEVA MENGE, Librarian	Term expires 1994

Fire Department (Appointed by the Selectmen)

DON E. ELDER, Chief
 CHARLES A. THOMPSON, Deputy Chief

Fire Wards (Appointed by the Selectmen)

DON E. ELDER
 HARRY P. FRANKLIN
 ARTHUR E. LARO

Forest Fire Wardens (Appointed by the State)

HARRY E. SANBORN, Warden
 ROBERT SANBORN, Deputy Warden
 ALFRED BALCH, Deputy Warden
 DEAN LaMOTT, Deputy Warden
 WILLIAM PIPER, Deputy Warden
 RONALD BALCH, Deputy Warden
 BRIAN RICH, Deputy Warden
 DON E. ELDER, Deputy Warden
 JOHN BALCH, Deputy Warden

Recreation Committee (Elected, 3 - year term)

DIANNE VARGO	Term expires 1992
DANIEL S. FREIHOFER	Term expires 1992
JAMES A. JOHNSON	Term expires 1992

C. ROY KNIGHTS	Term expires 1993
STEPHEN J. MADDOCK DOUCETTE-MALCOLM	Term expires 1993
THOMAS BALL, Chairman	Term expires 1993
TONY PATTERSON	Term expires 1994
SANDY KELSEY	Term expires 1994
PETER SWART	Term expires 1994
DONALD deJ. CUTTER	Selectman

Planning Board (Elected, 3 - year term)

TIMOTHY R. COOK	Term expires 1992
FREDA T. SWAN, Chairman	Term expires 1992
AMY RECORD	Term expires 1993
BENJAMIN KILHAM	Term expires 1994
MARGARET CALDWELL	Alternate
DAVID ROBY	Alternate
STEPHEN J. MADDOCK	Selectman

Zoning Board of Adjustment
(Appointed by Selectmen and Planning Board)

DAVID ROBY	Term expires 1992
WILLIAM B. GRANT, Chairman	Term expires 1992
RICHARD H. DREW	Term expires 1993
WILLIAM MALCOLM	Term expires 1994
TIMOTHY CALDWELL	Term expires 1994
JAMES JENKS	Alternate
JAMES POAGE	Alternate
NANCY ITKIN	Alternate

Conservation Commission
(Appointed by Selectmen, 3 - year term)

DENIS KELEMEN	Term expires 1992
ROBERT K. DOORLY	Term expires 1992
ALAN HEWITT, Chairman	Term expires 1993
JOAN GOLDBURGH	Term expires 1993
CAROLA LEA	Term expires 1994
JUDITH WAGNER	Term expires 1994
STEPHEN J. MADDOCK	Selectman

Cemetery Commission
(Elected, 3 - year term)

ROBERT K. DOORLY	Term expires 1992
JEAN A. SMITH	Term expires 1993
HARRY E. SANBORN	Term expires 1994

Sexton (Elected, 1- year term)

WILLIAM H. LaBOMBARD	Term expires 1992
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Home Health Committee
(Appointed by Selectmen, 3 - year term)

RUTH JENKS	Term expires 1992
KAREN MURPHY	Term expires 1992
JUDITH WAGNER, Secretary	Term expires 1992
RICHARD JONES, Treasurer	Term expires 1993
DORCAS CHAFFEE	Term expires 1993
CHRISTIANE WHITTINGTON	Term expires 1993
EMILY VanVLECK, Chairman	Term expires 1994
ANDREA WYLE	Term expires 1994
CONNIE PICKARD	Term expires 1994
DANIEL R. BAILEY	Selectman

School District Moderator (Elected, 1 - year term)

DAVID B. WASHBURN	Term expires 1992
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School District Treasurer (Elected, 1 - year term)

JOSEPHINE RICH	Term expires 1992
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School District Clerk (Elected, 1 - year term)

JEAN A. SMITH	Term expires 1992
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School Board (Elected, 3 - year term)

BETTY M. HIBLER	Term expires 1992
DELORES DREW	Term expires 1992
PETER SWART	Term expires 1993
JOSEPH HENDERSON	Term expires 1994
DAYLE D. MASON, Chairman	Term expires 1994

School Auditors
(Elected, 2 - year term)

DIANNE R. VARGO	Term expires 1992
ANTHONY LABOMBARD	Term expires 1993

WARRANT FOR THE ANNUAL TOWN MEETING

GRAFTON, SS

STATE OF NEW HAMPSHIRE

TOWN OF LYME

To the inhabitants of the Town of Lyme, New Hampshire, who are qualified to vote in Town affairs:

Your are hereby notified that the Annual Town Meeting of the Town of Lyme, New Hampshire, will be held at the Laura Barnes School Auditorium on Tuesday March 10, 1992 at nine o'clock A.M., to act upon the following subjects:

Polls will open for voting by ballot on Articles 1 to 15 at 9:00 A.M. and will close at 7:00 P.M., unless the Town votes to keep the polls open to a later hour. All other Articles will be considered at the business meeting which will start at 9:15 A.M.

ARTICLE 1: To vote by non-partisan ballot for the following Town Officers:

One Moderator to serve for a term of 2 years;
One Selectman to serve for a term of 3 years;
One Treasurer to serve for a term of 3 years;
One Tax Collector to serve for a term of 3 years;
One Road Agent to serve for a term of 1 year;
One Overseer of Public Welfare to serve for a term of 1 year;
One Sexton to serve for a term of 1 year;
One Supervisor of check list to serve for a term of 6 years;
Two Planning Board Members to serve for a term of 3 years;
Three Budget Committee Members to serve for a term of 3 years;
Three Library Trustees to serve for a term of 3 years;
One Library Trustee to serve for a term of 1 year;
Three Recreation Committee members to serve for a term of 3 years;
One Recreation Committee member to serve for a term of 1 year;
One Cemetery Commissioner to serve for a term of 3 years;

(Explanation of Zoning Articles appears on pages 57 thru 59 of the Town Report)

ARTICLE 2: Are you in favor of the adoption of Amendment #1 as proposed by the Planning Board for the Lyme Zoning Ordinance as follows:

Amend the title of Article 8.20 to change the name to Nonconforming Buildings and Buildings which Would Be Rendered Nonconforming by Expansion.

ARTICLE 3: Are you in favor of the adoption of Amendment #2 as proposed by the Planning Board for the Lyme Zoning Ordinance as follows:

Amend the title of Section 8.22 so that it reads Setbacks for Existing Nonconforming Structures.
Amend Paragraph B of Section 8.22 to read as follows:

B. The footprint of that part of all proposed additions or accessory buildings to be located in

the setback area will not be larger than 500 sq. ft. in the Lyme Common and Lyme Center Districts or 1000 sq. ft. in all other districts, or 50% of the existing building footprint, whichever is less.

ARTICLE 4: Are you in favor of the adoption of Amendment #3 as proposed by the Planning Board for the Lyme Zoning Ordinance as follows:

Renumber Section 8.24 to 8.26; then renumber Section 8.23 to 8.24 and amend Paragraph C to read as follows:

C. The footprint of that part of all proposed additions or construction to be located in the conservation district will not be larger than 500 sq. ft. in the Lyme Common and Lyme Center Districts or 1000 sq. ft. in all other districts, or 50% of the existing building footprint, whichever is less.

ARTICLE 5: Are you in favor of the adoption of Amendment #4 as proposed by the Planning Board for the Lyme Zoning Ordinance as follows:

Adopt as Section 8.23 Expansion of Existing Conforming Structures and Construction of Accessory Buildings Within or Into the Front, Side or Rear Setbacks Established in Table 5.1. The text of this Section sets forth the conditions under which these expansions would be allowed by the ZBA. This section applies only to the expansion of structures existing prior to 3/14/89 and the construction of accessory buildings where the principal structure on the property existed prior to 3/14/89.

ARTICLE 6: Are you in favor of the adoption of Amendment #5 as proposed by the Planning Board for the Lyme Zoning Ordinance as follows:

Adopt as Section 8.25 The Expansion of Existing Structures and Construction of Accessory Buildings Where the Maximum Building Footprint Exceeds or Would Exceed the Percentage Limitation Established in Table 5.1. The text of this Article sets forth the conditions under which these expansions would be allowed by the ZBA. This section applies only to the expansion of structures existing prior to 3/14/89 and the construction of accessory buildings where the principal structure on the property existed prior to 3/14/89.

ARTICLE 7: Are you in favor of the adoption of Amendment #6 as proposed by the Planning Board for the Lyme Zoning Ordinance as follows:

Amend the definition of Building to read: Any combination of materials whether portable, moveable or fixed having a roof and built for the shelter of persons, animals or property.

ARTICLE 8: Are you in favor of the adoption of Amendment #7 as proposed by the Planning Board for the Lyme Zoning Ordinance as follows:

Amend the definition of Building Footprint to read: The area of a lot upon which a building stands measured from the exterior surfaces of the structure, including roofed over areas such as terraces, decks and porches.

ARTICLE 9: Are you in favor of the adoption of Amendment #8 as proposed by the Planning Board for the Lyme Zoning Ordinance as follows:

Amend the second sentence of the definition of Structure to read: Structure includes, but is not limited to, a building (including a recreational vehicle used as a dwelling unit or a mobile home), swimming pool, billboard, satellite antenna, pier, wharf, tennis court and like structures.

ARTICLE 10: Are you in favor of the adoption of Amendment #9 as proposed by the Planning Board for the Lyme Zoning Ordinance as follows:

Amend Section 4.41 to read: There shall be only one principal building and one principal activity on a lot unless otherwise approved under the cluster development provision, Section 4.46, the multi-family and office/studio /restaurant conversions provision, Section 4.47, or the planned development provision, Section 4.50.

ARTICLE 11: Are you in favor of the adoption of Amendment #10 as proposed by the Planning Board for the Lyme Zoning Ordinance as follows:

Amend Section 4.61 A by adding: 6. Water impoundments less than one acre in size, as long as an application for said impoundment is accompanied by a written recommendation supporting the creation of the impoundment from the Lyme Conservation Commission; and amend Section 4.61 B: 1 so it reads: 1. Water impoundments less than one acre in size if not supported by the Lyme Conservation Commission and water impoundments greater than one acre in size, but only if the ZBA finds that the impoundment does not unreasonably interfere with the functioning of natural systems or that the environmental benefits of the impoundment outweigh the adverse impacts.

ARTICLE 12: Are you in favor of the adoption of Amendment #11 as proposed by the Planning Board for the Lyme Zoning Ordinance as follows:

Delete the references to the Grafton County Soil Conservation Service and the New Hampshire Wetlands Board in Section 4.61 B and delete the references to the Grafton County Soil Conservation Service in Section 4.62 B.

ARTICLE 13: Are you in favor of the adoption of Amendment #12 as proposed by the Planning Board for the Lyme Zoning Ordinance as follows:

Amend Section 5.22 A by establishing new setbacks between water features and sewage disposal systems. A 200 foot setback would be required between sewage disposal systems and the large ponds and true bogs in Town. A 150 foot setback would be required if certain soil types or steep slopes were encountered in the proposed leach area or in the setback area. A 100 foot setback would be required if favorable slope and soil types were encountered. Soil identification would be by a State certified septic system designer. Appendix H listing unfavorable soil types would also be adopted. (Appendix H appears on pages 59 thru 61 of the Town Report.)

ARTICLE 14: Are you in favor of the adoption of Amendment #13 as proposed by the Planning Board for the Lyme Zoning Ordinance as follows:

Delete Section 9.13, retitle Section 9.12 to Violations and Penalties and adopt a new text which describes the process by which the ordinance is enforced, including informal steps, cease and desist orders, issuance of local land use citations and Superior Court injunctions. The new text makes the ordinance consistent with RSA 676:17b and is intended to clarify the enforcement process.

ARTICLE 15: To see if the Town will vote to recommend to the Selectman to collect property taxes twice a year in accordance with RSA 76:15a of the New Hampshire Revised Statutes Annotated.

ARTICLE 16: To see if the Town will vote to appropriate and make payment to the following Capital Reserve and Trust Funds for the purposes set forth in the Budget as submitted by the Budget Committee as follows:

Bridge Reserve	\$ 5,000
Equipment Reserve, Vehicle	27,500
Equipment Reserve, Heavy	12,500
Emergency Major Equipment Rebuilding	3,000
Property Reappraisal	10,000

ARTICLE 17: To see if the Town will vote to appropriate funds and authorize the selectmen as agents for the Town to withdraw and expend such funds from the Capital Reserve and Trust Funds for the purposes set forth in the budget as submitted by the budget committee as follows:

Equipment Reserve, Vehicle	\$ 12,000
Equipment Reserve, Heavy	8,000
Emergency Major Equipment Rebuilding	10,678
Property Reappraisal	10,000

ARTICLE 18: To see if the Town will vote to raise such sums of money as may be necessary to defray the Town charges for the ensuing year and make appropriations of the same, as recommended in the budget by the Budget Committee.

ARTICLE 19: To see if the Town of Lyme will vote to discontinue and abandon part of the town road known as Culver Hill Road. The part of the road in question is shown on a plan entitled, "Russell and Noreen Estes, Culver Hill Road, Lyme, N.H.", dated February 13, 1989, Project No. 1361188, Prepared by K.A. LeClair Associates, Inc., Hanover, N.H., and recorded on July 2, 1990 in the Grafton County Registry of Deeds as Plan No. 6650.

The portion of the road to be discontinued and abandoned is more particularly described as follows:

The section of Culver Hill Road from its southerly to its northerly intersections with the Culver Hill Road Relocation, beginning at a point on the western side of Culver Hill Road at the southerly intersection and proceeding north along the western side of the Road right-of-way and property now or formerly of Russell and Noreen Estes, which is bounded in part by a stone wall, a distance of Six Hundred Forty-Five (645) feet, more or less, to a point in the stone wall at the northerly intersection, thence turning southerly a ninety (90) degree angle and proceeding south along the eastern side of the Road right -of-way and property now or formerly of Russell and Noreen Estes and property now and formerly of Drs. John and Judith Ketterer, then turning westerly a ninety (90) degree angle and proceeding across the Culver Hill Road to the point of beginning.

The total length of the road to be discontinued and abandoned is approximately Six Hundred and Forty-Five (645) feet, more or less.

The abandoned portion of the road is to revert to the property owners.

(The purpose of this abandonment is to relocate a portion of Culver Hill Road, as shown on the aforementioned plan, to the parcel conveyed to the Town of Lyme by Russell Estes and Noreen Estes, by Quitclaim Deed dated July 10, 1991 and recorded in the Grafton County Registry of Deeds at Book 1918, Page 743. The abandonment is in effect merely an exchange of one piece of land for another, upon which Culver Hill Road shall lie.)

ARTICLE 20: To see if the Town of Lyme will vote to discontinue and abandon part of the road known as Smith Mountain Road. The part of the road in question is shown on a plan entitled , "Smith Mountain Road," dated August 9, 1991, Project No. 136118, Prepared by Landmark Surveys, P.C. of East Thetford, Vermont, and to be recorded in the Grafton County Registry of Deeds.

The portion of the road to be discontinued and abandoned is more particularly described as follows:

Beginning at point 50 ft. more or less Southerly of a steel rod set in a Stonewall and approximately 100 ft. easterly of the intersection of Flint Hill Road and Smith Mountain Road. This pin also marks the southeasterly corner of land of Vera DeVaux Carter and a southwesterly corner of the land of said Charles Clark Revocable Trust. Thence easterly along the southern edge of the existing right of way of Smith Mountain Road a distance of 697.7 feet more or less to a point 50' westerly of an iron pipe set in the edge of the old right of way, thence northerly a distance of 50' more or less to the corner of a stone wall marking the northerly edge of the old right of way, thence following westerly along parts of an old stone wall, and parallel to the southerly boundary to a point 50' northerly of the point of beginning, and thence southerly 50' to the point of beginning.

The total length of the road to be discontinued and abandoned is approximately Six-Hundred Eighty (680) feet, more or less.

The abandoned portion of the road is to revert to the abutting property owners. A R.O.W. of approximately one hundred and fifty feet (150) easterly from point of intersection of old and new Smith Mountain Road to be retained by Wilbur Clark and Gamble and Gile after the abandonment and discontinuance for access to their properties.

(The purpose of this abandonment is to relocate a portion of Smith Mountain Road as shown on the aforementioned plan of the parcel to be conveyed to the Town by the Charles Clark Revocable Trust. The abandonment is in effect merely an exchange of one piece of land for another upon which Smith Mountain Road shall lie. This exchange does not effect or alter the Class VI status of any part of Smith Mountain Road.)

ARTICLE 21: To see if the Town will vote to amend Paragraph 6 of the Lyme Building Permit Ordinance to conform to the Permit Fees provisions (9.24) of the Lyme Zoning Ordinance, and replace with the following:

1. The new paragraph to read "Permit fees shall be established by the Selectmen at a rate designed to cover the cost of administering this ordinance."

ARTICLE 22: To see if the Town will vote the following in regards to the Town Cemeteries.

1. To allow only residents and former residents to purchase lots in the Town Cemeteries. A former resident shall be defined as anyone who has had at least ten years of residency in Lyme.
2. To authorize the Selectmen to establish the rates for lots after due public hearing.

ARTICLE 23: To see if the Town will vote to authorize the Selectmen to apply for, contract for, and accept from the Federal or State government, or any subdivision thereof, or from private corporations, or individuals, funds, including any funds from the NH Land Conservation Investment Program RSA 221-A, equipment, services, or grants-in-aid relative to relief from disaster, or for any purpose consistent with public need and benefit, and to authorize the Selectmen to disburse such funds as they deem necessary.

ARTICLE 24: To see if the Town of Lyme will vote to authorize the Board of Selectmen to accept gifts of personal property, other than cash to the town for any public purpose. This authorization in accordance with RSA 31:95-e shall remain in effect until rescinded by a vote of the municipal meeting. (Majority vote required.)

ARTICLE 25: To see if the Town will vote to authorize the Public Library trustees to apply for, accept and expend, without further action by the town meeting, money from the state, federal or other governmental unit or a private source which becomes available during the fiscal year.

ARTICLE 26: To hear reports of Agents, Auditors, or Committees or other officers heretofore chosen, and to pass any vote relating thereto.

ARTICLE 27: To see if the Town will vote to authorize the Selectmen to borrow money in anticipation of the tax revenues, as provided under the Municipal Finance Act, RSA Chapter 33.

ARTICLE 28: To see if the Town will vote to authorize the Selectmen to sell at public auction or by advertised, sealed bids any real estate acquired by the Town through tax collector's deeds provided, however, that instead the Selectmen in their discretion may reconvey such real estate to the previous owner or to the heirs and/or devisees of such previous owner if they deem such action advisable.

ARTICLE 29: To see if the Town of Lyme will vote to authorize the Selectmen to appoint a Deputy Town Treasurer.

ARTICLE 30: To transact any other business that may legally be brought before this Town Meeting.

Given under our hands and seal of the Town of Lyme this 11th day of February, 1992

Town of Lyme
Board of Selectmen

Donald deJ. Cutter, Chairman
Stephen J. Maddock
Daniel R. Bailey

TOWN MEETING

March 12, 1991

The meeting was called to order at 9:10 A.M. by the Moderator, David Washburn at the Barnes School.

ARTICLE 1: To vote by non-partisan ballot for the following Town Officers:

Selectman (Three Years)	Stephen J. Maddock
Town Clerk (Three Years)	Jean A. Smith
Road Agent (One Year)	Fred Stearns III
Overseer of Public Welfare (One Year)	Kenneth E. Elder
Sexton (One Year)	William H. LaBombard
Trustee of Trust Funds (Three Years)	Frederick C. Phillips
Cemetery Commissioner (Three Years)	Harry Sanborn
Planning Board (Three Years)	Benjamin Kilham
Budget Committee (Three Years)	Don E. Elder
Library Trustees (Three Years)	S. W. "Woody" Simonds
Recreation Committee (Three Years)	Ruth M. Thompson
Recreation Committee (Two Years)	Constance Bergendoff Gregory Gorman Elisabeth Smallidge James (Sandy) Kelsey Tony Patterson William A. Pushee Pete Swart

ARTICLE 2: To vote by non-partisan ballot on the question: Shall we modify optional adjusted elderly exemptions from the property tax? The optional exemptions based on assessed value, for qualified taxpayers shall be as follows:

- For a person 65 years of age up to 75 years, (\$30,000);
- For a person 75 years of age up to 80 years, (\$60,000);
- For a person 80 years of age or older, (\$120,000).

To qualify, the person must have been a New Hampshire resident for at least 5 years; own the real estate individually or jointly, or if the real estate is owned by his/her spouse, they must have been married for at least 5 years. In addition, the taxpayer must have a net income of less than \$10,000; or if married, a combined net income of less than \$12,000; and net assets not in excess of \$50,000 excluding the value of the person's residence.

VOTED IN THE AFFIRMATIVE

YES - 316 NO - 29

ARTICLE 3: To vote by non-partisan ballot on the question: Shall we adopt the provisions of RSA 72:28, V and VI for an optional veteran's exemption and an expanded qualifying war service for veterans seeking the exemption? The optional veteran's exemption is \$100, rather than \$50. (By Petition.)

VOTED IN THE AFFIRMATIVE

YES - 290 NO - 40

ARTICLE 4: To vote by non-partisan ballot on the question: Shall we adopt the provisions of RSA 72:35, IV for an optional property tax exemption on residential property for a service-connected total disability? The optional disability exemption is \$1,400, rather than \$700. (By Petition.)

VOTED IN THE AFFIRMATIVE

YES - 288 NO - 41

ARTICLE 5: To vote by non-partisan ballot to amend the existing zoning ordinance, to add a new section 1.35 that identifies other land use controls in effect in Town and states that if ordinances conflict, the stricter provision governs.

(Recommended by the Planning Board.)

VOTED IN THE AFFIRMATIVE

YES - 249 NO - 125

ARTICLE 6: To vote by non-partisan ballot to amend the existing zoning ordinance, to add a new Section 1.43 that clarifies the status of building or zoning permits requested prior to and after posting of proposed amendments to the Zoning Ordinance. (Recommended by the Planning Board.)

VOTED IN THE AFFIRMATIVE

YES - 257 NO - 108

ARTICLE 7: To vote by non-partisan ballot to amend the existing zoning ordinance, to change the definition of development to specifically include road ways and driveways.

(Recommended by the Planning Board.)

VOTED IN THE AFFIRMATIVE

YES - 243 NO - 123

ARTICLE 8: To vote by non-partisan ballot to amend the existing zoning ordinance, to change the definition of driveway by deleting the reference to two dwelling units. (Recommended by the Planning Board.)

VOTED IN THE AFFIRMATIVE

YES - 253 NO - 111

ARTICLE 9: To vote by non-partisan ballot to amend the existing zoning ordinance, to replace the first sentence of Section 3.252 with two sentences that clarify the definition of the SteepSlopes Conservation District.

(Recommended by the Planning Board.)

VOTED IN THE AFFIRMATIVE

YES - 250 NO - 115

ARTICLE 10: To vote by non-partisan ballot to amend the existing zoning ordinance, to change the uses permitted by Special Exception in the Steep Slopes Conservation District in Section 4.62B by a) deleting all references to "distances of not more than 100 feet," and b) adding new standards for road-way and access design, construction and maintenance. This amendment also deletes the words, "where the slopes crossed by the use do not exceed 25%" in the first paragraph. (Recommended by the Planning Board.)

VOTED IN THE AFFIRMATIVE

YES - 221 NO - 122

ARTICLE 11. To vote by non-partisan ballot to amend the existing zoning ordinance, to add a new Section 5.25 to allow the creation of lots with less than the minimum road frontage in the case of Cluster/Lot Size Averaging and Conservation Lots, if said lots have adequate access. A definition of "Conservation Lot" is also added to Section II. (Recommended by the Planning Board.)

VOTED IN THE AFFIRMATIVE

YES - 252 NO - 115

ARTICLE 12: To vote by non-partisan ballot to amend the existing zoning ordinance, to change Section 6.10 to include political signs among those signs not subject to certain regulations. (Recommended by the Planning Board.)

VOTED IN THE AFFIRMATIVE

YES - 227 NO - 133

ARTICLE 13: To vote by non-partisan ballot to amend the existing zoning ordinance, to add a new Section 8.23 which would enable expansion of existing structures and the construction of accessory buildings within or into conservation protection districts subject to the special exception provisions and four new requirements. Sections 5.22 (C) and 5.22 (D) would also be amended to allow for this change. (Recommended by the Planning Board.)

VOTED IN THE AFFIRMATIVE

YES - 247 NO - 121

ARTICLE 14: To vote by non-partisan ballot to amend the existing zoning ordinance, to revise Section 9.21 to clarify when a building permit, special exception and variance are needed. References to a certificate of compliance are deleted. Also, if the Administrator's position is vacant, the Selectmen are authorized to issue permits. (Recommended by the Planning Board.)

VOTED IN THE AFFIRMATIVE

YES - 267 NO - 101

ARTICLE 15: To vote by non-partisan ballot to amend the existing zoning ordinance, to add a paragraph to Section 9.22 which establishes a time frame within which the Administrator must act on an application for a zoning permit. (Recommended by the Planning Board.)

VOTED IN THE AFFIRMATIVE

YES - 291 NO - 78

ARTICLE 16: To vote by non-partisan ballot to amend the existing zoning ordinance, to change the title of Section 9.25 and to change Section 9.25B to clarify the conditions surrounding revocation, expiration and renewal of zoning permits. (Recommended by the Planning Board.)

VOTED IN THE AFFIRMATIVE

YES - 263 NO - 103

ARTICLE 17: Everett Rich made the motion that the Town vote to appropriate \$3,500 to establish a 911 telephone service within the Town.

SECONDED

MOTION VOTED IN THE NEGATIVE BY VOICE VOTE

Don Elder suggested that the Selectmen appoint a committee of at least three people to look into the 911 situation and report at next year's Town Meeting.

ARTICLE 18: Susan Rufsvold made the motion that the Town vote to authorize the Selectmen to appoint a steering committee of three individuals to oversee the repair and replacement of the bell tower at the Academy Building in Lyme Center and to authorize the Selectmen, as agents of the Town, to expend any appropriated and donated funds raised for the purpose. (By Petition)

SECONDED

The Selectmen confirmed that they will give first consideration to the present members of Academy Building Committee as appointees of the steering committee.

MOTION VOTED IN THE AFFIRMATIVE BY VOICE VOTE

ARTICLE 19: Dorf Sears made a motion that the Town vote to appropriate and make payment to the following Capital Reserve and Trust Funds for the purposes set forth in the Budget as submitted by the Budget Committee as follows:

Bridge Reserve	\$ 5,000
Equipment Reserve, Vehicle	27,500
Equipment Reserve, Heavy	12,500
Emergency Major Equipment Rebuilding	3,000
Academy Building Restoration Fund	4,000
Property Appraisal	10,000

SECONDED

An AMENDMENT was made by Bill Nichols and seconded to take \$10,000 out of Article 19 for Property Reappraisal.

AMENDMENT VOTED IN THE NEGATIVE BY VOICE VOTE

MOTION VOTED IN THE AFFIRMATIVE BY VOICE VOTE

ARTICLE 20: Gail Temperly made the motion that the Town vote to appropriate funds and authorize the selectmen as agents for the Town to withdraw and expend such funds from the Capital Reserve and Trust Funds for the purposes set forth in the budget as submitted by the budget committee as follows:

Equipment Reserve, Vehicle	\$ 50,000
Equipment Reserve, Heavy	35,000
Emergency Major Equipment Rebuilding	20,335
Property Appraisal	21,000
Academy Building Restoration Fund	5,500

SECONDED

MOTION VOTED IN THE AFFIRMATIVE BY VOICE VOTE

ARTICLE 21: Mike Smith made the motion that the Town vote to raise the sum of \$1,009,124.00 to defray the Town charges for the ensuing year and make appropriations of the same, as recommended in the budget by the Budget Committee.

SECONDED

An AMENDMENT was made by Tony Ryan and seconded that the sum be increased by \$14,300 to enable a pay increase of three percent for all town employees.

AMENDMENT VOTED IN THE AFFIRMATIVE BY VOICE VOTE

An AMENDMENT was made by Don Elder and seconded to increase line #120 (in the Town Report) by \$1,000 to pay for the maintenance of fire alarm systems in Town buildings.

AMENDMENT VOTED IN THE AFFIRMATIVE BY VOICE VOTE

An AMENDMENT was made by Tish Smith and seconded to reduce the budget item for the Community Attitude Survey by \$3100.

AMENDMENT VOTED IN THE NEGATIVE BY VOICE VOTE

An AMENDMENT was made by Bill Nichols and seconded to increase the budget by \$10,000 (line #187 in the Town Report) for the purchase of gravel.

AMENDMENT VOTED IN THE NEGATIVE BY VOICE VOTE

MOTION AS AMENDED TO \$1,024,424.00 VOTED IN THE AFFIRMATIVE BY VOICE VOTE

ARTICLE 22: Luane Cole made the motion that the Town authorize the Selectmen to accept approximately 320 acres of land abutting Trout Pond from the Upper Valley Land Trust.

SECONDED

MOTION VOTED IN THE AFFIRMATIVE BY VOICE VOTE

ARTICLE 23: Robert Sanborn made the motion that the Town vote to abate taxes on property formerly known as Lyme Cash Market (Map 210, Lot 12, "the store") currently being used as a museum, rent-free, by the Lyme Historians, for as long as the rent-free agreement exists. (By Petition)

SECONDED

MOTION VOTED IN THE AFFIRMATIVE BY VOICE VOTE

ARTICLE 24: Tony Ryan made and amended the motion to authorize the Selectmen to apply for, contract for, and accept from the Federal or State government, or any subdivision thereof, or from private corporations, or individuals, funds including any funds from the NH Land Conservation Investment Program RSA 221-A, equipment, services or (grants and aid relative to relief from disaster, for for any) purpose consistent with public need and benefit, and to authorize the Selectmen to disburse such funds as they deem necessary. (Amended section in brackets)

SECONDED

MOTION VOTED IN THE AFFIRMATIVE BY VOICE VOTE

ARTICLE 25: Don Elder made the motion that the reports of Agents, Auditors, Committees, and other officers heretofore chosen, be accepted as set forth in the printed report.

SECONDED

MOTION VOTED IN THE AFFIRMATIVE BY VOICE VOTE

ARTICLE 26: Dorcas Chaffee made the motion that the Town vote to authorize the Selectmen to borrow money in anticipation of tax revenues, as provided under the Municipal Finance Act, RSA Chapter 33.

SECONDED

MOTION VOTED IN THE AFFIRMATIVE BY VOICE VOTE

ARTICLE 27: Leonard Graf made the motion that the Town vote to authorize the Selectmen to sell at public auction or by advertised, sealed bids any real estate acquired by the Town through tax collector's deeds

provided, however, that instead the Selectmen in their discretion may reconvey such real estate to the previous owner or to the heirs and/or devisees of such previous owner if they deem such action advisable.

SECONDED

MOTION VOTED IN THE AFFIRMATIVE BY VOICE VOTE

ARTICLE 28: Ray Bergendoff made a motion to establish an informal Advisory Committee.

MOTION VOTED IN THE NEGATIVE BY VOICE VOTE

On the occasion of Luane Cole's retirement from the Budget Committee, Mike Smith, the Committee Chairman, noted that her willingness to speak her mind, her articulateness, and her adeptness with figures would be missed. A standing ovation was given Luane for her years of work on the Committee.

Carola Lea announced that a large development was being planned on Stone House Mountain Road in Orford which, it was predicted, would generate 120 car trips per day on the Lyme portion of the Orfordville Road. She urged Lyme residents to contact the Orford Planning Board and attend their meetings.

The meeting adjourned at 1:40 P.M.

Respectfully submitted,
Jean A. Smith, Town Clerk

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A	B	C	D	E	F	G	H
			Department Budget	Spent	Department Proposed	Selectmens Budget	Budget Committee
33			1991	1991	1992	1992	1992
34							
35							
36	Tax Collector's Supplies		275	502	650	650	650
37	Town Clerk's Supplies		725	833	725	725	725
38	Treasurer's Supplies		50	50	50	50	50
39	Budget Committee		1,000	608	1,000	1,000	1,000
40	* Dues		675	643	675	675	675
41	* Postage		2,400	1,757	2,400	2,400	2,400
42	* Meetings, Seminars & Education		1,000	625	800	800	1,000
43	* Telephone		2,000	1,467	2,000	2,000	1,500
44	Service Contracts		2,650	2,566	2,700	2,700	2,700
45	Trustee of Trust Funds		25	0	25	25	25
46	Recording System		300	0	0	0	0
47	Set Reduced Tax Maps		100	80	100	100	100
48	Recording Fees-Grafton County Register of Deeds		400	506	550	550	550
49	Computer Updates (BMS Inc.)		1,400	1,400	1,400	1,400	1,400
50	Office Furniture		1,900	1,240	660	660	660
51	Laser Printer		1,600	1,600	0	0	0
52	Computer Storage Additions		1,200	1,200	0	0	0
53	Computer Instruction		600	600	600	600	600
54	Employee Physicals		0	0	600	600	600
55	Advertising		0	0	250	250	250
56	Miscellaneous		1,000	1,045	500	500	500
57	Subtotal		28,825	24,612	25,930	25,930	25,630
58	Administrative Salaries						
59	Administrative Assistant		19,160	21,408	19,300	19,300	19,300
60	Bookkeeper/Secretary		16,676	17,412	16,800	16,800	16,800
61	Deputy Town Clerk		6,635	5,213	4,845	4,845	4,845
62	Selectmens Clerk		8,089	1,842	7,330	7,330	7,330
63	Deputy Tax Collector		0	0	460	460	460
64	Subtotal		50,560	45,875	48,735	48,735	48,735

A	B	C	D	E	F	G	H
			Department Budget	Spent 1991	Department Proposed 1992	Selectmens Budget 1992	Committee 1992
65							
66							
67							
68	Cemeteries						
69	Payroll	8,770	8,909	9,020	9,020	10,189	
70	Gasoline	300	114	300	300	150	
71	Materials	750	132	750	750	500	
72	Fence Materials	100	247	500	500	500	
73	Electric	150	175	150	150	150	
74	Equipment Maintenance & Repair	650	346	650	650	450	
75	Headstone Repair	100	0	100	100	100	
76	Truck (Equip Rent)	800	875	1,000	1,000	1,000	
77	Tree Removal	500	0	1,000	1,000	500	
78	Other Expenses	350	64	400	400	300	
79	Perpetual Care Expenses	6,500	6,168	7,000	7,000	7,000	
80	New Applications	0	0	150	150	150	
81	Subtotal	18,970	17,030	21,020	21,020	20,989	
82	Planning Board						
83	Executive Agent	5,000	5,912	2,080	2,080	2,400	
84	Supplies	10	0	10	10	10	
85	Copying	40	97	100	100	100	
86	Advertising	300	199	200	200	200	
87	Capital Improvement Plan	200	0	200	200	200	
88	Recording Fees	40	0	40	40	40	
89	Regional Assoc: UVLSC	1,476	1,476	1,476	1,476	1,476	
90	Postage	375	162	200	200	200	
91	Community Attitude Survey	3,100	0	3,100	3,100	0	
92	Miscellaneous	0	30	0	0	0	
93	Subtotal	10,541	7,876	7,406	7,406	4,626	

A	B	C	D	E	F	G	H
			Department Budget	Spent	Department Proposed	Selectmen's Budget	Budget Committee
94			1991	1991	1992	1992	1992
95							
96							
97	Zoning						
98	Administrative Salary	8,320	5,500	8,500	8,500	8,500	8,500
99	Equip/Supplies	2,500	2,500	1,000	1,000	1,000	1,000
100	Advertising	450	559	600	600	600	600
101	Printing Zoning Ordinances	350	230	350	350	350	350
102	Postage	600	644	600	600	600	600
103	Mileage	100	62	100	100	100	100
104	Board of Adj. Expense	150	510	50	50	50	50
105	Miscellaneous	50	20	50	50	50	50
106	Subtotal	12,520	10,025	11,250	11,250	11,250	11,250
107	General Government						
108	Election & Registration	2,000	1,142	6,000	6,000	6,000	6,000
109	Town Report	3,000	2,583	2,500	2,500	2,500	2,500
110	Audit	5,500	5,215	5,500	5,500	5,500	5,500
111	General Government Buildings	1,250	1,065	450	450	450	450
112	Reappraisals Property	4,000	3,413	4,000	4,000	4,000	4,000
113	Tax Map Update	1,600	1,600	2,500	1,600	1,600	1,600
114	Timber Tax Enforcement	250	0	250	250	250	250
115	Legal Expenses	25,000	35,512	20,000	20,000	20,000	20,000
116	Town Clerk Fees	5,000	6,109	5,000	5,000	5,000	5,000
117	Tax Collector Fees	1,350	2,030	2,000	2,000	2,000	2,000
118	Dog Damages	400	0	400	400	400	400
119	Revaluation Software	5,300	5,300	0	0	0	0
120	Software Update-Maintenances (MMC)	0	0	0	1,200	1,200	1,200
121	Subtotal	54,650	63,969	48,600	48,900	49,700	49,700
122							
123	TOTAL GENERAL GOVERNMENT	192,506	185,827	183,641	183,941	181,630	181,630
124							

A	B	C	D	E	F	G	H
			Department Budget	Spent	Department Proposed	Selectmens Budget	Budget Committee
125							
126							
127			1991	1991	1992	1992	
128	PUBLIC SAFETY						
129	Police Department						
130	Chief Salary	30,160	30,160	30,160	30,160	30,250	
131	Other Salaries	3,000	3,100	3,500	3,000	3,600	
132	Health Insurance	5,083	4,950	5,440	5,683	5,683	
133	Retirement	2,227	1,834	2,227	2,227	2,227	
134	Training & Education	300	276	300	300	300	
135	Gasoline	1,500	626	1,000	800	800	
136	Telephone	870	781	870	870	870	
137	Vehicle Repair & Maintenance	1,500	1,977	500	500	500	
138	Communications & Equipment	1,500	1,124	1,500	1,000	1,000	
139	Animal Control	500	175	200	200	200	
140	Radio & Lightbar	0	0	2,500	0	1,200	
141	Subtotal	46,640	45,003	48,197	44,740	46,630	
142	Fire Department						
143	Payroll	3,000	3,975	4,000	4,000	4,000	
144	Dues	300	180	300	300	300	
145	Training	400	666	600	600	600	
146	Motor Fuel	750	420	750	750	750	
147	Heat	3,900	2,788	2,900	2,900	2,900	
148	Electric	1,050	1,257	1,100	1,100	1,100	
149	Radio Repairs	300	687	550	550	550	
150	Parts & Supplies	600	1,742	900	900	900	
151	Station Maintenance & Repair	1,000	25	1,000	1,000	1,000	
152	Major Equipment	1,500	0	0	0	0	
153	Other Equipment	1,000	1,243	1,700	1,700	1,700	
154	Miscellaneous	100	7	100	100	100	
155	Subtotal	13,900	12,990	13,900	13,900	13,900	
156	Regional Emergency Services	3,000	2,558	3,000	3,000	3,000	

A	B	C	D	E	F	G	H
			Department Budget	Spent 1991	Department Proposed 1992	Selectmens Budget 1992	Budget Committee 1992
157							
158							
159							
160	Forest Fires		750	455	0	750	750
161	Street Lights		2,400	1,985	0	2,400	2,400
162	Subtotal		6,150	4,998	0	6,150	6,150
163							
164	Total Public Safety		66,690	62,991	62,097	64,790	66,680
165							
166	HIGHWAYS, STREETS, BRIDGES						
167	Highway Maintenance, Regular						
168	Payroll		42,005	42,128	42,005	42,005	42,005
169	Health Insurance		19,675	14,574	21,715	21,715	21,715
170	Disability Insurance		1,200	1,127	1,200	1,200	1,200
171	Life Insurance		375	340	375	375	375
172	Retirement		2,000	2,131	2,000	2,000	2,000
173	Motor Fuel		10,500	5,727	10,500	10,500	10,500
174	Parts-Equipment		2,000	2,260	2,000	2,000	2,000
175	Asphalt		16,000	14,661	16,000	16,000	16,000
176	Culverts		1,500	859	1,500	1,500	1,500
177	Telephone		600	674	600	600	600
178	Heat		1,500	1,972	1,500	1,500	1,500
179	Electric		950	944	950	950	950
180	Vehicle-Maintenance & Repair		10,100	9,421	10,100	10,100	10,100
181	Tires-Spares for trucks & grader		3,500	3,796	3,500	2,500	2,500
182	Radios-Replace 3 Radios		1,500	1,500	500	500	500
183	Roadside Maintenance		7,000	6,630	7,000	7,000	7,000
184	Clipper Knives		350	135	0	0	0
185	Sander Chains		800	821	800	800	800
186	Bench Grinder		450	433	0	0	0
187	Fuel Tanks Maintenance		2,500	2,500	0	0	0
188	Supplies		2,000	2,850	2,000	2,000	2,000

A	B	C	D	E	F	G	H
			Department	Spent	Department	Selectmens	Budget
			Budget	Proposed	Budget	Committee	
189							
190							
191							
192	Miscellaneous		500	454	500	500	500
193	Subtotal		127,005	115,937	124,745	123,745	128,645
194	Highway Maintenance, Winter						
195	Payroll		47,400	43,967	47,400	47,400	47,400
196	Motor Fuel		8,250	6,690	8,250	8,250	8,250
197	Vehicle Maintenance & Repair		10,000	10,791	10,000	10,000	10,000
198	Subtotal		65,650	61,448	65,650	65,650	65,650
199	Block Grant Aid						
200	Payroll		10,000	9,888	10,000	10,000	10,000
201	Materials, Regular		23,263	21,778	23,608	23,608	23,608
202	Materials Winter		17,000	18,600	18,000	18,000	18,000
203	Subtotal		50,263	50,264	51,608	51,608	51,608
204	School Gasoline		6,000	3,816	6,000	6,000	6,000
205							
206	Total Highways, Streets & Bridges		248,918	231,465	248,003	247,003	251,903
207	SANITATION						
208	Payroll		0	0	1,170	1,170	1,170
209	Garbage Removal		40,000	37,342	35,000	35,000	35,000
210	Recycling & Hazardous Waste		5,000	7,721	8,500	8,500	8,500
211	Total Sanitation		45,000	45,063	44,670	44,670	44,670
212	HEALTH						
213	Lyme Home Health Agency						
214	Nurse Supervisor's Salary		18,880	19,310	20,400	18,880	20,400
215	Substitute Nurse's Salary		425	498	500	425	425
216	Clerk's Salary		2,745	2,375	2,755	2,745	2,745
217	Nurse's Health Insurance		1,725	1,833	2,200	2,200	2,200
218	Office Supplies		500	387	500	500	500
219	Nursing Supplies		550	734	1,000	1,000	1,000
220	Inservice Education		200	175	200	200	200

A	B	C	D	E	F	G	H
			Department	Spent	Department	Selectmens	Budget
			Budget		Proposed	Budget	Committee
221							
222							
223			1991	1991	1992	1992	1992
224	Telephone		800	718	800	800	800
225	Nurse's Additional Car Insurance		135	118	350	350	350
226	Insurance		1,000	932	1,000	1,000	1,000
227	Travel Allowances		550	918	1,100	1,100	1,100
228	Physical Therapist		3,300	4,530	4,500	4,500	4,500
229	Home Health Aides		2,800	300	2,050	2,050	2,050
230	Well Child Clinic, Doctors		300	300	300	300	300
231	Miscellaneous		100	50	100	0	100
232	Subtotal		34,010	33,178	37,755	36,050	37,670
233	Health Officer						
234	Salary		500	105	400	400	400
235	Travel/Inspection		100	0	50	50	50
236	Water Testing		100	74	100	100	100
237	Well Drilling Reserve		0	0	2,500	2,500	4,500
238	Miscellaneous		0	0	25	25	25
239	Subtotal		700	179	3,075	3,075	5,075
240	Hospital & Ambulances		17,000	15,822	17,000	17,000	17,000
241	Headfirst		900	900	900	900	900
242	Hospice		750	750	750	750	750
243	Subtotal		18,650	17,472	18,650	18,650	18,650
244	Total Health		53,360	50,829	59,480	57,775	61,395
245	WELFARE						
246	Town Poor		8,000	8,780	10,000	10,000	10,000
247	Community Action Outreach		754	754	703	703	703
248	Advance Transit		2,911	2,911	3,201	2,911	2,911
249	Subtotal		11,665	12,445	13,904	13,614	13,614
250							
251	Total Welfare		11,665	12,445	13,904	13,614	13,614

A	B	C	D	E	F	G	H
			Department Budget	Spent	Proposed	Selectmen Budget	Budget Committee
252							
253							
254			1991	1991	1992	1992	1992
255	CULTURE AND RECREATION						
256	Parks and Playgrounds						
257	Payroll	7,700	7,536	7,950	7,950	8,977	
258	Gas	300	114	300	300	150	
259	Materials	300	63	300	300	100	
260	Equipment: Maintenance & Repairs	500	198	500	500	400	
261	Miscellaneous	200	0	200	200	200	
262	Subtotal	9,000	7,911	9,250	9,250	9,827	
263	Library						
264	Librarian's Salary	21,000	22,000	22,880	21,000	21,362	
265	Health Insurance	2,300	1,833	2,020	2,090	2,090	
266	Librarian's Vacation Replacement	460	460	720	460	720	
267	Janitorial Services	3,787	2,273	2,950	2,950	2,950	
268	Office Supplies & Postage	450	455	450	450	450	
269	Books & Magazines	4,000	4,007	4,400	4,000	4,000	
270	Meetings & Seminars/Librarians	450	707	500	450	450	
271	Telephone	500	378	500	500	500	
272	Heat	3,000	1,293	2,700	2,700	2,700	
273	Electricity	2,860	2,737	2,800	2,800	2,800	
274	Water	300	100	100	100	100	
275	Building Repairs	1,500	3,948	2,500	1,500	1,500	
276	Fire Inspect-Extinguishers	50	0	0	50	50	
277	Asst. Librarian	0	0	2,960	0	0	
278	Library Equipment	0	0	700	0	0	
279	Snow/Window/Rug Cleaning	0	0	1,300	1,000	1,000	
280	Meetings & Seminars /Trustees	0	0	200	100	100	
281	Other Expenses	300	25	300	300	300	
282	Subtotal	40,957	40,216	47,980	40,450	41,072	

A	B	C	D	E	F	G	H
			Department Budget	Spent	Department Proposed	Selectmen's Budget	Budget Committee
			1991	1991	1992	1992	1992
Conservation Commission							
287	Postage & Supplies		25	25	25	25	25
288	NH Association Dues		125	125	125	125	125
289	Education		200	192	150	150	150
290	Two Scholarships		470	470	500	500	500
291	Green-up Day		10	0	0	0	0
292	Acid Rain Test		20	20	20	20	20
293	Meetings		75	0	0	0	0
294	Monitoring Fund		100	100	100	100	100
295	Land Use Change Tax Fund		7,500	1,155	0	1,500	1,500
296	Miscellaneous		0	17	0	0	0
297	Subtotal		8,525	2,104	920	2,420	2,420
Recreation Committee							
299	Summer Recreation Director		4,000	3,950	4,000	4,000	4,000
300	Lifeguards		6,200	5,378	6,000	6,000	6,000
301	Summer Recreation Staff		1,600	1,438	1,600	1,600	1,600
302	Post Pond Recreation Program		100	0	0	0	0
303	Electricity		350	379	350	350	350
304	Telephone		450	313	400	400	400
305	Rubbish		100	0	100	100	100
306	Pumping & Porta Potty		150	0	400	400	400
307	Summer Rec. Repairs & Maintenance		250	204	200	200	200
308	Summer Rec. New Equipment		350	0	200	200	200
309	Ski Program		25	0	10	10	10
310	Baseball Program		25	0	100	100	100
311	Soccer Program		25	0	10	10	10
312	Tennis Program		25	0	10	10	10
313	Fishing Derby		25	0	10	10	10
314	Pumpkin Festival		25	0	10	10	10

A	B	C	D	E	F	G	H
			Department	Spent	Department	Selectmens	Budget
			Budget		Proposed	Budget	Committee
315							
316							
317							
318	Community Activity		50	0	0	0	
319	Basketball		0	0	300	300	300
320	Miscellaneous		0	56	0	0	0
321	Subtotal		13,750	11,718	13,700	13,700	13,700
322	Patriotic Activities						
323	Memorial Day		400	402	400	400	400
324	Subtotal		400	402	400	400	400
325							
326	Grafton County						
327	Sr. Citizens Council		1,465	1,465	1,524	1,524	1,524
328							
329	Total Culture & Recreation		74,097	63,816	73,774	67,744	68,943
330							
331	DEBT SERVICE						
332	Tax Anticipation Note Interest		50,000	45,293	20,000	20,000	20,000
333	Total Debt Service		50,000	45,293	20,000	20,000	20,000
334	MISCELLANEOUS						
335	FICA, Retirement, Pensions		22,000	19,491	0	22,000	22,000
336	Insurance		56,000	49,867	0	56,000	56,000
337	Insurance Deductibles		1,000	695	3,000	1,000	2,000
338	Refunds & Miscellaneous		100	2,849	0	100	100
339	Total Miscellaneous		79,100	72,902	3,000	79,100	80,100
340	TOTAL OPERATING EXPENSE		821,336	770,631	708,569	778,637	788,935
341	CAPITAL OUTLAY						
342	From Capital Reserve:						
343	Emergency Major Equipment Rebuild Fund		20,335	12,657	0	10,678	10,678
344	Equipment Reserve, Vehicle		50,000	50,000	0	20,000	12,000
345	Equipment Reserve, Heavy		35,000	35,000	0	0	8,000
346	Reappraisal		21,000	11,701	0	10,000	10,000

A	B	C	D	E	F	G	H
			Department	Spent	Department	Selectmens	Budget
			Budget		Proposed	Budget	Committee
347							
348							
349							
350	Academy Building Restoration		5,500	5,273	0	0	0
351	Subtotal		131,835	114,631	0	40,678	40,678
352							
353	Total Capital Outlay		131,835	114,631	0	40,678	40,678
354	Trust Funds:						
355	Firefighting Equipment (Hall)		8,000	4,491	5,500	5,500	5,500
356	Lyme Ctr. Academy Gifts & Donations		1,250	9,722	0	4,675	4,675
357	Total Trust Funds:		9,250	14,213	5,500	10,175	10,175
358							
359	OPERATING TRANSFERS OUT						
360	Bridge Reserve		5,000	5,000	0	5,000	5,000
361	* Equipment Reserve, Vehicle		27,500	27,500	0	27,500	27,500
362	Equipment Reserve, Heavy		12,500	12,500	0	12,500	12,500
363	Emergency Major Equip Rebuilding		3,000	3,000	0	3,000	3,000
364	Property Reappraisal		10,000	10,000	0	10,000	10,000
365	Academy Building Restoration Fund		4,000	4,000	0	0	0
366							
367	Total Operating Transfers Out		62,000	62,000	0	58,000	58,000
368	TOTAL APPROPRIATIONS		34,500	31,991	0	34,500	34,500
369							

A	B	C	D	E	F	G	H
			Budgeted	Received	Department	Selectmen	Budget Committee
370							
371							
372			1991	1991	1992	1992	1992
373	RECEIPTS						
374	TAXES						
375	Yield Taxes		12,000	9,906	0	10,000	10,000
376	Interest & Penalties on Taxes		15,000	24,385	0	30,000	30,000
377	Land Use Change Tax (Penalties)		15,000	2,310	0	3,000	3,000
378	Subtotal		42,000	36,598	0	43,000	43,000
379	INTERGOVT REVENUES						
380	Highway Block Grant		50,263	50,263	0	51,608	51,608
381	Shared Revenue		50,000	54,843	0	0	50,000
382	Natl Park Service		2,000	545	0	2,000	2,000
383	Subtotal		102,263	105,651	0	53,608	103,608
384	LICENSES & PERMITS						
385	Motor Vehicle Fees		125,000	132,897	0	125,000	125,000
386	Dog Licenses & Penalties		1,000	1,715	0	1,500	1,500
387	Dog Fines		50	0	0	0	0
388	Clerk Fees		5,800	7,111	0	5,000	5,000
389	Miscellaneous		90	20	0	0	0
390	Subtotal		131,940	141,743	0	131,500	131,500
391	CHARGES FOR SERVICES						
392	Planning Board		5,000	682	2,000	1,000	1,000
393	Home Health		12,780	5,833	14,500	14,500	14,500
394	Highway		5,000	522	0	0	0
395	Copier		100	495	0	0	0
396	School Library Services		13,014	11,723	0	14,632	12,245
397	Zoning		7,500	7,978	0	7,500	7,500
398	Police		0	49	0		
399	Miscellaneous		1,025	2,855	0	1,000	1,000
400	Subtotal		44,419	30,138	16,500	38,632	36,245

A	B	C	D	E	F	G	H
			Budgeted	Received	Department Proposed	Selectmens Budget	Budget Committee 1992
400							
401							
402			1991	1991	1992	1992	
403	MISCELLANEOUS REVENUES						
404	Interest on Deposits	42,000	26,477	23,000	23,000	23,000	
405	Dividends	13,770	15,001	12,000	12,000	12,000	
406	Payment in Lieu of (UDS)	3,000	3,000	3,000	3,000	3,000	
407	Payment in Lieu of (DC Skiway)	4,500	2,250	2,500	2,500	2,500	
408	Legal Reimbursements (Sewall)	0	6,000	6,000	6,000	6,000	
409	Refunds	2,000	3,959	2,000	2,000	2,000	
410	Subtotal	65,270	56,687	48,500	48,500	48,500	
411	OTHER FINANCING SOURCES						
412	Withdrawal from Capital Reserves & Trusts	131,835	114,631	0	10,678	40,678	
413	School Gas	6,000	3,817	6,000	6,000	6,000	
414	From trust funds	9,250	14,212	5,500	10,175	10,175	
415	Reimbursements Perpetual Care Trust	7,600	7,305	6,000	6,000	6,000	
416	Subtotal	154,685	139,965	17,500	32,853	62,853	
417	TOTAL REVENUES & CREDITS	540,577	510,782	82,500	348,093	425,706	
418	TOTAL APPROPRIATIONS	1,024,421	961,475	714,069	887,490	897,788	
419	LESS AMOUNT OF ESTIMATED						
420	REVENUE (exclusive of taxes)	-540,577	-510,782	-82,500	-348,093	-425,706	
421	AMOUNT OF TAXES TO BE RAISED						
422	(exclusive of school and county taxes)	483,844	450,693	631,569	539,397	472,082	

BUDGET OF THE TOWN OF LYME						
PREPARED FOR THE STATE DEPARTMENT OF REVENUE						
		Actual	Actual	Selectmens	Budget Committee	Not Recommended
		Appropriations	Expenditures	Budget	Recommened	Recommended
		1991	1991	1992	1992	1992
PURPOSES OF APPROPRIATION (RSA 31:4)						
GENERAL GOVERNMENT						
4130 Executive	49,274	41,087	47,545	47,245		
4140 Elec., Reg., & Vital Statistics	17,860	16,797	20,070	20,070		
4150 Financial Administration	50,416	53,528	49,275	49,275		
4152 Revaluation of Property	4,000	3,413	4,000	4,000		
4153 Legal Expenses	25,000	35,512	20,000	20,000		
4155 Employee Benefits	22,000	19,491	22,000	22,000		
4191 Planning and Zoning	23,061	17,901	18,656	15,876		
4194 General Government Bldg.	1,250	1,065	450	1,250		
4195 Cemeteries	19,470	17,530	21,520	21,489		
4196 Insurance	57,000	50,562	57,000	58,000		
4197 Advertising and Reg. Assoc.	675	643	925	925		
PUBLIC SAFETY						
4210 Police	46,640	45,003	44,740	46,630		
4215 Ambulance	17,000	15,822	17,000	17,000		
4220 Fire	17,650	16,003	17,650	17,650		
HIGHWAYS AND STREETS						
4312 Highways and Streets	249,918	232,465	248,003	252,903		
4316 Street Lighting	2,400	1,985	2,400	2,400		
SANITATION						
4323 Solid Waste Collection	5,000	7,721	9,670	9,670		
4324 Solid Waste Disposal	40,000	37,342	35,000	35,000		
HEALTH						
4414 Pest Control	400	0	400	400		
4415 Health Agencies and Hospitals	36,360	35,007	40,775	44,395		

		Actual	Selectmens	Budget	Committee Nat Recommended
	Appropriations	Expenditures	Budget	Recommended	Recommended
	1991	1991	1992	1992	1992
WELFARE					
4442 Direct Assistance	13,330	14,110	15,338	15,338	
Sub-Total	698,704	662,987	692,417	701,516	
CULTURE AND RECREATION					
4520 Parks and Recreation	22,750	19,629	22,950	23,527	
4550 Library	40,957	40,216	40,450	41,072	
4583 Patriotic Purposes	400	402	400	400	
CONSERVATION					
4611 Conservation Commission	8,525	2,104	2,420	2,420	
DEBT SERVICE					
4723 Interest on TAN	50,000	45,293	20,000	20,000	
OPERATING TRANSFERS OUT					
4914 To Capital Reserve Funds:	62,000	62,000	58,000	58,000	
4902 Machinery, Vehicle & Equipment	105,335	97,657	30,678	30,678	
4903 Building	5,500	5,273	0	0	
4909 Improvements Other Than Building	21,000	11,701	10,000	10,000	
4916 To Trust and Agency Funds:	9,250	14,213	10,175	10,175	
TOTAL APPROPRIATIONS	1,024,421	961,475	837,490	897,788	

		Estimated Revenue	Actual 1991	Selectmen's Budget	Estimated Revenues 1992
SOURCES OF REVENUE					
TAXES					
3120 Land Use Change Taxes	15,000	2,310		3,000	3,000
3185 Yield Taxes	12,000	9,903	10,000		10,000
3190 Int. & Penalty on Delinquent Taxes	15,000	24,385	30,000		30,000
LICENSES, PERMITS AND FEES					
3220 Motor Vehicle Permit Fees	125,000	132,897	125,000		125,000
3290 Other, Licenses, Permits & Fees	6,940	8,846	6,500		6,500
FROM STATE					
3351 Shared Revenue	50,000	54,843	0		50,000
3353 Highway Block Grant	50,263	50,263	51,608		51,608
3356 State & Fed. Forest Land Reimb.	2,000	545	2,000		2,000
CHARGES FOR SERVICES					
3401 Income from Departments	44,419	30,138	38,632		36,245
3409 Other Charges: School Gasoline	6,000	3,817	6,000		6,000
MISCELLANEOUS REVENUES					
3502 Interest on Investments	42,000	26,477	23,000		23,000
3509 Other	23,270	30,210	25,500		25,500
INTERFUND OPERATING TRANSFERS IN					
3914 Capital Reserve Fund	131,835	114,631	10,678		40,678
3916 Trust Agency Funds	16,850	21,512	16,175		16,175
TOTAL REVENUES & CREDITS					
	540,577	510,792	348,093		425,706
TOTAL APPROPRIATIONS					
					897,788
LESS: AMOUNT OF ESTIMATED REVENUES, EXCLUSIVE OF TAXES					
					425,706
AMOUNT OF TAXES TO BE RAISED (EXCLUSIVE OF SCHOOL AND COUNTY TAXES)					
					472,082

INVENTORY OF THE TOWN OF LYME

Buildings:

Academy Building, Lyme Center	Map 409	Lot 18
Bath House, etc., Post Pond	Map 407	Lot 5
Jail, just north of Horse Sheds	Map 201	Lot 94
Lyme Library	Map 201	Lot 38
Town, American Legion	Map 201	Lot 94
Town Garage, High Street	Map 201	Lot 110
Fire Station, High Street	Map 201	Lot 103

Cemeteries:

Beal Cemetery, Dorchester Road; Gilbert Cemetery, River Road - near Grant Brook; Porter Cemetery, River Road - near King's; Old Lyme Cemetery, across Route 10 from the Church; Highland Cemetery, High Street behind State Highway Garage.

Land:

Lyme Common	Map 201	Lot 28	1.4 acres
Post Pond	Map 408	Lots 11 & 12	13.9 acres
Post Pond, Chase Beach and Robert G. Chaffee Wildlife Sanctuary	Map 407	Lot 5	33 acres
Reservoir Pond	Map 421	Lots 1, 14,&15	0.51 acres
Town Forest, given by Herbert Sevigny in lieu of taxes	Maps 406 & 417	Lot 30	257.3 acres
Land adjacent to Lyme Highway Garage	Map 201	Lot 110	4.1 acres
Land at head of Canaan Ledge Lane, given by Thorwald Trolle	Map 413	Lots 19 & 20	18.7 acres
Small triangle where Acorn Hill Road & Franklin Hill Road meet	Map 408	Lot 68	0.04 acres
Lot at head of Wilmott Way	Map 401	Lot 62	1.5 acres
Land on Shoestrapping Road	Map 402	Lot 39	1.8 acres
Land adjacent to Town Forest, donated by Alan Britton, Jr.	Map 406	Lot 29	8.9 acres
Land adjacent to Library	Map 201	Lot 38	0.44 acres
Land adjacent to Fire Station	Map 201	Lot 103	1.279 acres
Land on Dorchester Road	Map 414	Lot 33	.011 acres
Land on Dorchester Road	Map 414	Lot 39	0.54 acres

COMPARATIVE ASSESSMENTS AND TAX RATES

Year	Total Assessed	Valuation (+/-)	Total Property Taxes	Service Exemption	Tax Rate per/1000
1986	39,013,748	(190,760)	1,193,090	7,600	30.58
1987	39,301,313	287,565	1,392,053	8,200	35.42
1988	40,972,056	1,670,743	1,494,251	8,200	36.47
1989	42,633,795	1,661,739	1,782,519	7,800	41.81
1990	44,718,343	2,084,548	1,919,957	15,900	43.29
1991	112,584,101	67,865,758	2,227,701	16,100	19.93

REPORT OF THE TREASURER
for the Calendar Year Ended December 31, 1991

Summary of Activity :

TOTAL RECEIPTS FROM ALL SOURCES:	2,679,493.95
CASH ON HAND JANUARY 1, 1991	499,724.16
Plus 1990 year-end A/R received:	8,565.50
Less Accounts Receivable:	.00
Plus Encumbrance:	<u>11,110.00</u>
TOTAL	3,198,893.61
TOTAL EXPENDITURES:	2,730,103.77
CASH ON HAND DECEMBER 31, 1991	468,152.54
Plus 1990 year-end A/P paid:	835.75
Less accounts payable:	<u>(198.45)</u>
TOTAL	3,198,893.61

Listing of receipts and expenditures not included in the budget process:

RECEIPTS	
Property taxes	2,109,910.74
Redemptions	56,695.44
Overpayments	2,108.45
EXPENDITURES	
Tax sale (bought by Town)	168,779.29
Tax abatements	1,254.93
School appropriation	1,480,357.00
Grafton County tax	118,245.00

SCHEDULE OF DEBT SERVICE

Tax anticipation notes	
From 3/25/91 to 12/20/91 (BankEast) @6.35%	650,000.00
3/25/91 to 12/20/91 (BankEast) @6.35%	250,000.00
10/21/91 to 12/30/91 (Fleet) @ 6.25%	200,000.00
Total	<u>1,100,000.00</u>

CONSERVATION COMMISSION FUNDS
in the hands of the Treasurer:

Chaffee Wildlife Fund	
Balance January 1, 1991	258.53
Interest earned	<u>12.03</u>
Balance December 31, 1991	270.56

Conservation Easement Monitoring Fund	
Balance January 1, 1991	1,209.83
Deposits	100.00
Interest earned	<u>70.10</u>
Balance December 31, 1991	1,379.93

Conservation Fund from Land Use Change Tax	
Balance January 1, 1991	27,446.15
Deposits	1,154.75
Withdrawals	-507.18
Interest earned	<u>1,574.14</u>
Balance December 31, 1991	29,667.86

BALANCE SHEET

ASSETS

Cash in Hands of Treasurer (General Fund)	
BankEast .	40,296.64
Fleet	22,642.11
First New Hampshire	167,136.41
Mascoma Savings Bank	88,077.38
Collateralized CD (1st NH Bank)	<u>150,000.00</u>
	468,152.54
Unredeemed Taxes	
Levy of 1990	137,779.40
Levy of 1989	<u>61,215.03</u>
	198,994.43
Uncollected Taxes	
Levy of 1991	414,899.94
Yield taxes 1991	150.00
Current Use 1991	<u>1,220.00</u>
	416,269.94
TOTAL ASSETS	<u>1,083,416.91</u>

LIABILITIES AND FUND EQUITY

Accounts Owed by the Town	
School district taxes payable	802,777.00
Delta dental withheld	198.45
Deferred revenue (taxes)	1,801.29
Deferred revenue (Sewall)	<u>3,000.00</u>
	807,776.74
Reserved for Uncollectible Accounts 1991	25,000.00
Reserved for Encumbrances 1991	<u>11,110.00</u>
Unreserved Fund Balance December 31, 1991	<u>239,530.17</u>
TOTAL LIABILITIES & FUND EQUITY	<u>1,083,416.91</u>
Unreserved Fund Balance December 31, 1990	117,223.31
From Surplus to Lower Tax Rate	20,000.00
Change in Financial Condition	122,306.86

Luane Cole, Treasurer

TAX COLLECTOR'S REPORT

Summary of Tax Accounts

Fiscal Year Ended December 31, 1991 - (June 30, 1992)

TOWN OF LYME, NH

- DR. -

-----Levies of-----

	1992	1991	Prior
--	------	------	-------

Uncollected Taxes

Beginning of Fiscal Year:

Property Taxes	\$294,816.77
Yield Taxes	\$1,399.05

Taxes Committed to Collector:

Property Taxes	\$2,232,947.75
Land Use Change Tax	\$3,529.50
Yield Taxes	\$8,663.08

Overpayments:

a/c Property Taxes	\$255.04	\$52.12	
Interest Collected on Delinquent Taxes	\$163.36	\$11,713.42	
Penalties Collected	\$3,289.79	\$0.00	
Total Debits	<u>\$1,801.29</u>	<u>\$2,248,848.52</u>	<u>\$307,981.36</u>

- CR. -

Remitted to Treasurer During

Fiscal Year of:	1992	1991	Prior
Property Taxes	\$1,801.29	\$1,815,220.64	\$294,690.10
Overpayments		\$255.04	\$52.12
Land Use Change Tax		\$2,309.50	
Yield Taxes		\$8,504.08	\$1,399.05
Interest on Taxes		\$163.36	\$11,713.42
Penalties		\$3,289.79	

Abatements Allowed:

Property Taxes	\$2,827.17	\$126.67
Yield Taxes	\$9.00	

Uncollected Taxes End of Fiscal Year:

Property Taxes	\$414,899.94		
Land Use Change Tax	\$1,220.00		
Yield Tax	\$0.00		
Total Credits	<u>\$1,801.29</u>	<u>\$2,248,848.52</u>	<u>\$307,981.36</u>

Summary of Tax Sales/Tax Lien Accounts
 Fiscal Year Ended December 31, 1990
 TOWN OF LYME, NH

-----Tax Sale/Lien on Account of Levies of-----

	1990	1989	Prior
	- DR. -		
Balance of Unredeemed Taxes of Fiscal Year:			
	\$75,549.00	\$11,361.58	
Taxes Sold/Executed to Town During Fiscal Year:	\$168,779.29		
Interest Collected After Sale/Lien Execution:	<u>\$1,334.85</u>	<u>\$3,595.62</u>	<u>\$4,287.54</u>
Total Debits	<u><u>\$170,114.14</u></u>	<u><u>\$79,144.62</u></u>	<u><u>\$15,649.12</u></u>
	- CR. -		
Remittance to Treasurer During Fiscal Year:			
Redemptions	\$30,999.89	\$14,333.97	\$11,361.58
Interest and Cost after Sale	\$1,334.85	\$3,595.62	\$4,287.54
Unredeemed Taxes End of Year	<u><u>\$137,779.40</u></u>	<u><u>\$61,215.03</u></u>	<u><u>\$0.00</u></u>
Total Credits	<u><u>\$170,114.14</u></u>	<u><u>\$79,144.62</u></u>	<u><u>\$15,649.12</u></u>

Vachon , Clukay & Co., PC
Certified Public Accountants

131 Middle Street
February 6, 1992

Board of Selectmen
Town of Lyme, New Hampshire

We have audited the general purpose financial statements of the Town of Lyme, New Hampshire for the year ended December 31, 1991, and have issued our report thereon dated February 6, 1992.

In planning and performing our audit of the general purpose financial statements of the Town of Lyme, New Hampshire for the year ended December 31, 1991, we considered its internal control structure in order to determine our auditing procedures for the purpose of expressing our opinion on the general purpose financial statements and not to provide assurance on the internal control structure.

The management of the Town of Lyme, New Hampshire is responsible for establishing and maintaining an internal control structure. In fulfilling this responsibility, estimates and judgments by management are required to assess the expected benefits and related costs of internal control structure policies and procedures. The objectives of an internal control structure are to provide management with reasonable, but not absolute, assurance that assets are safeguarded against loss from unauthorized use or disposition, and that transactions are executed in accordance with management's authorization and recorded properly to permit the preparation of financial statements in accordance with generally accepted accounting principles. Because of inherent limitations in any internal control structure, errors or irregularities may nevertheless occur and not be detected. Also, projection of any evaluation of the structure to future periods is subject to the risk that procedures may become inadequate because of the changes in conditions or that the effectiveness of the design and operation of policies and procedures may deteriorate.

For the purpose of this report, we have classified the significant internal control structure policies and procedures in the following categories.

- Budget
- Cash and investments
- Revenue and receivables
- Expenditures for goods and services and accounts payable
- Payroll and related liabilities

For all of the control categories listed above, we obtained an understanding of the design of relevant policies and procedures and whether they have been placed in operation, and we assessed control risk.

Our consideration of the internal control structure would not necessarily disclose all matters in the internal control structure that might be material weaknesses under standards established by the American Institute of Certified Public Accountants. A material weakness is a reportable condition in which the design or operation of the specific internal control structure elements does not reduce to a relatively low level the risk that errors or irregularities in amounts that would be material to the general purpose financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control structure and its operation that we consider to be material weaknesses as defined above.

This report is intended for the information of management, and the Board of Selectmen. This restriction is not intended to limit the distribution of this report, which is a matter of public record.

February 6, 1992

Vachon, Clukay & Co., PC

TOWN OF LYME
BOARD OF SELECTMEN
P.O. Box 126
LYME , NH 03768

SELECTMEN'S REPORT

During the past year, much of the Selectmen's attention has been focused on the property reappraisal that was begun in 1990 and culminated with the 1991 property tax bills. As many of our citizens are aware, we are particularly concerned that the new property assessments represent a fair and equitable valuation for each parcel of property in town. Our hope is to be able to update property assessments on a continuing basis from year to year, thus avoiding a major reassessment every ten to fifteen years.

The administrative burden of Town government continues to increase annually as the State shifts more and more of its administrative work to local government and the Legislature enacts more and more complicated statutes. Our office staff is continually required to undertake new tasks and to relearn previous administrative procedures. The recycling and trash disposal programs have become more complex and is now supervised by a Town employee. Our roads are well cared for by the Highway Department, but we believe their basic condition will deteriorate if budget constraints continue to weigh as heavily on the Highway Department as in the past few years.

We express our appreciation for the hard work and long hours our office, highway, and cemetery staffs have put in this past year and look forward to their continuing good help and service this coming year.

Respectfully submitted,
Donald deJ. Cutter, Chairman
Stephen J. Maddock
Daniel R. Bailey
For The Board of Selectmen

REPORT OF THE TOWN CLERK

December 31, 1991

Auto Permit Fees	\$132,897.00
Dog Licenses and Penalties	1,714.50
Town Clerk Fees	4,978.00
Miscellaneous	<u>20.00</u>
	\$ 139,609.50

REPORT OF TOWN TRUSTEES

A. TRUST FUNDS as of December 31, 1991

1. COMMON TRUST (Library, School and Cemetery)

PRINCIPAL ACCOUNT

Balance January 1, 1991	<u>\$ 231,088.40</u>
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Additions

Fidelity Fund	14,348.27
Fidelity Equity Income Fund	<u>4,180.76</u>

Reductions

Keystone B-4 Fund	3,088.45
Fleet Bank	<u>3,182.78</u>

Balance December 31, 1991	<u>\$ 243,346.20</u>
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Investments as of December 31, 1991

Fidelity Fund	205,516.13
Fidelity Equity Income Fund	<u>16,207.82</u>
Fidelity Puritan Fund	<u>21,622.25</u>

\$ 243,346.20

INCOME AND EXPENSE ACCOUNTS

Investment Income	<u>\$ 8,773.49</u>
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Expense Account

Lyme Town Library	738.73
Lyme School District	<u>1,205.48</u>
Lyme Cemeteries	<u>1,305.00</u>
Income Balance Transferred to Surplus	<u>5524.28</u>
Perpetual care account	<u><u>\$ 8,773.49</u></u>

SURPLUS PERPETUAL CARE ACCOUNT

Balance January 1, 1991	<u>\$ 36,172.24</u>
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Interest	1,918.53
Transferred from Income Account	<u>5,524.28</u>
Withdrawals	<u>6,000.00</u>

Balance December 31, 1991	<u>\$ 37,615.05</u>
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2. EMERGENCY EQUIPMENT REPAIR TRUST FUND

Balance January 1, 1991	17,046.08
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Deposits	3,000.00
Interest	<u>626.58</u>
Withdrawals	<u>12,656.67</u>

Balance December 31, 1991	<u>\$ 8,015.99</u>
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3. NEW CEMETERY TRUST FUND

Balance January 1, 1991	24,085.89
Interest	<u>2,525.89</u>
Balance December 31, 1991	\$ 26,611.78

4. CEMETERY GENERAL MAINTENANCE TRUST FUND

Balance January 1, 1991	1,853.08
Interest	<u>117.21</u>
Balance December 31, 1991	\$ 1,970.29

B. CAPITAL RESERVE FUNDS

1. LYME CENTER ACADEMY BUILDING RESTORATION FUND

Balance January 1, 1991	1,208.60
Deposits	4,000.00
Interest	64.56
Withdrawals	3,273.16
Returned to Town General Fund	<u>2,000.00</u>
Balance December 31, 1991	\$ 0.00

2. BESSIE HALL FUND (Fire Department)

Balance January 1, 1991	3,255.12
Deposits	3,176.52
Interest	145.43
Withdrawals	<u>3,990.70</u>
Balance December 31, 1991	\$ 2,586.37

3. BRIDGE RESERVE FUND

Balance January 1, 1991	77,387.25
Deposit	5,000.00
Interest	<u>4,519.92</u>
Balance December 31, 1991	\$ 86,907.17

4. PROPERTY REAPPRAISAL FUND

Balance January 1, 1991	19,588.24
Deposits	10,000.00
Interest	779.13
Withdrawals	<u>11,701.16</u>
Balance December 31, 1991	\$ 18,666.21

5. LIGHT EQUIPMENT FUND

Balance January 1, 1991	5,045.73
Interest	<u>234.72</u>
Balance December 31, 1991	\$ 5,280.45

6. HEAVY EQUIPMENT FUND

Balance January 1, 1991	110,711.34
Deposits	12,500.00
Interest	5,110.41
Withdrawals	<u>35,000.00</u>
Balance December 31, 1991,	\$ 93,321.75

7. VEHICLE FUND

Balance January 1, 1991	128,234.06
Deposits	27,500.00
Interest	9,644.10
Withdrawals	<u>50,000.00</u>
Balance December 31, 1991	\$ 115,378.16

8. ARCHITECTS & ENGINEERS

Balance January 1, 1991	7,021.19
Interest	<u>326.62</u>
Balance December 31, 1991	\$ 7,347.81

C. OTHER FUNDS

1. SPECIAL EDUCATION RESERVE FUND

Balance January 1, 1991	20,078.05
Interest	<u>1,334.45</u>
Balance December 31, 1991	\$ 21,412.50

2. LYME CENTER ACADEMY GIFTS AND DONATIONS FUND

Balance January 1, 1991	2,145.15
Deposits	12,201.17
Interest	212.78
Withdrawals	<u>13,884.23</u>
Balance December 31, 1991	\$ 674.87

3. SUSBSTANCE ABUSE EDUCATION FUND

Balance January 1, 1991	357.42
Interest	<u>16.63</u>
Balance December 31, 1991	\$ 374.05

Shirley L. Tullar	John S. North
Frederick C. Phillips	Trustees

CAPITAL IMPROVEMENTS PROGRAM

The Capital Improvements Committee should be complete and presented to the Planning Board early in 1992.

Earl F. Strout, Chairman

ADMINISTRATION OF THE ZONING ORDINANCE

In May 1991, the Board of Selectmen, which had been acting as Zoning Administrator, appointed a professional Zoning Administrator, John Sullivan, to serve in this position. John Sullivan served as Zoning Administrator from May to the end of September. At that time he returned to Windsor, Vermont, to work more hours, which caused him to submit his resignation. Subsequently, the Selectmen appointed Karen Allen Lorentzon to the position as Zoning Administrator. She has served from October 1991 to the present time.

During 1991, 125 applications for building/zoning permits were filed in the Selectmen's Office. Two zoning administrators and the selectmen approved 98 of these requests. The remaining applications were denied or, when appropriate, the applicants were advised to appeal to the Zoning Board of Adjustment for special exceptions, variances and determinations.

The Zoning Board of Adjustment met 22 times during 1991 and heard 29 requests for special exceptions, 3 appeals challenging issued permits, 2 requests for a variance and one request for an official interpretation of the ordinance. The Board heard four requests for rehearings. The ZBA's decisions and minutes of its meetings are available to the public and can be found at the Lyme town offices.

William B. Grant, Chairman

Timothy J. Caldwell

David M. Roby, Sr.

Mancy L. Itkin

Richard H. Drew

James Jenks, Alternate

William Malcolm, Jr.

James F. Poage, Alternate

Karen Lorentzon, Administrator

LYME VOLUNTEER FIRE DEPARTMENT

The Fire Department responded to 46 calls during 1991 (47 last year), but several fires were far more serious than those experienced in recent years. The largest number of calls, as usual, were for chimney fires, but there were also four potentially disastrous structure fires. Fortunately in all cases the department was able to save the main house. In most instances assistance was rendered by departments from neighboring towns through the Mutual Aid organization.

The level of training has been increased this year. Many Lyme volunteers have given up Monday evenings and some weekend time for a Level One Firefighter Course conducted by Mike Hinsley. This training will culminate in firefighters being state certified.

Several new members have joined the department this past year including our first woman firefighter. As always the department continues to welcome new volunteers.

TOWN OF LYME
POLICE DEPARTMENT
YEARLY REPORT FOR 1991

	<u>1990</u>	<u>1991</u>
1. ACTIVITY		
A. Complaint/Service Request	269	298
B. Motor Vehicle Summons	85	52
C. Criminal Arrest	9	23
D. House Checks	279	228
E. Intrusion Alarms	23	12
F. Court Actions	55	61
G. Motor Vehicle Accidents	41	30
2. MANPOWER SUMMARY (in hours)		
A. Chief	2,487	2,521
B. Other	347	399
C. Total	2,834	2,920
3. FINANCIAL		
A. Expenditures - Year of 1991	\$42,747.56	\$45,992.97
B. Percent of Budget Expended	95%	99%
4. CRUISER USAGE		
A. Miles Driven	12,994	12,345
B. Gasoline Consumption	979	889
C. Average MPG	13	14.3

Albert S. Pomeroy, Chief of Police

LYME HOME HEALTH AGENCY, INC.

This fund was established in 1980 to improve the quality and availability of home care in Lyme. Its directors are the Board members of Lyme Home Health Agency. The fund has enabled us to purchase half a small refrigerator to store vaccines and ice bricks (used to keep blood specimens at the correct temperature during transport to a lab), two commodes, a portable adult scale, vaccine, and books on nursing. Donations also made it possible to give six grants totaling \$473.00 which were used by Lyme residents to help pay for prescription medications. We are very grateful for all the generous donations given to this fund in the past year, especially those in memory of Kenneth Dimick, Verla Pushee, and Dorothy Craven.

LYME HOME HEALTH AGENCY

1991 ANNUAL REPORT

Lyme Home Health Agency is a Medicare certified home health care provider that offers skilled nursing, physical therapy, and home health aide services in the home on a part time basis and periodic clinics for young children and for adults. A Town agency, established in 1968 to provide home health care for residents of Lyme, it consists of a volunteer board that is supervised by the Board of Selectmen and a professional staff. Service is not denied to anyone on the basis of race, creed, color, national origin, or, when other resources are exhausted, inability to pay.

Home Visits: In the past year, 320 home visits were made by our Town nurse and substitute nurses, 127 visits by our physical therapist or by a substitute, and 10 visits by home health aides. The nursing visits include a number of public health home visits, health assessment of some of the elderly of the town, and visits to newborns and their parents. Typically, more than half the patients seen were over 65.

Clinics: 59 visits were made by Lyme children to the Well Child Clinics run by Lyme and Orford, which are held on the second Thursday of even months in Lyme (at the Congregational Church) and of odd months in Orford. All Lyme children up to six years in age are welcome. There is no charge for a physical examination by a pediatrician, vision and hearing tests, blood lead screenings and other laboratory tests, immunizations, or nutrition counseling. WIC (Women, Infants, & Children) Program services are available at the same time as the clinics for those who are eligible. 42 visits were made to blood pressure screening clinics; 76 influenza vaccinations as well as diabetes and iron deficiency screenings were given at a fall clinic (or during home visits).

Other Services: Ray Chin has generously agreed to replace Ruth Demarest giving Denver Developmental Screenings. Three of these screenings were given in 1991. Some equipment, including a hospital bed, wheelchairs and walkers, was loaned out during the year. Two CPR courses were offered in Lyme by the Fast Squad and LHHA. Again this year a family benefited from the help of a registered nurse studying at Vermont College who worked under Donna's supervision for one semester.

The office, located in the basement of the library, is open Tuesday and Thursday mornings (except the second Thursday of even months) from 9:30 until 11:00. If you want to learn more about our services, please call 795-2661. When no one is in the office, telephone messages are recorded and will be answered as soon as possible. Our staff works part time and is limited to following a physician's orders.

Board meetings are held in the library basement at 7:30 p.m. on the third Thursday of even months. Interested residents are welcome.

BOARD

Daniel R. Bailey, Selectmen's Representative
Dorcas Chaffee
Ruth Jenks
Richard Jones, Treasurer
Kay Murphy, Vice Chairman

Constance Pickard
Emily Van Vleck, Chairman
Judy Wagner, Secretary
Christiana Whittington
Andrea Wyle

STAFF

Donna Huntington, Nurse/Administrator
Tom Ball, Substitute Nurse
Nancy Sailer, Substitute Nurse
Tom Creighton, MD (Well Child Clinics)

Jon Cohen, Physical Therapist
Jeanne Prince, Clerk
Patty Jenks, Substitute Clerk

LYME LIBRARY TRUSTEES' REPORT

Circulation 1991

	Fiction	Non-Fiction	Paperbacks	Audio Cassettes	Video	Magazines etc.
ADULT	2,791	1,485	754	770	907	503
JUVENILE	6,831	2,262	392			
TOTAL - 16,695						

The library building continues to be an extremely busy place. The library itself is being increasingly used not only as a source of reading material and audio and video tapes, but also as a research facility. We are pleased to be able to provide the town with an excellent selection of reference material.

The school continues to use the town library as its library. This allows the library to remain open additional hours for everybody and saves the town a lot of money.

The library also saves the town money by providing rent-free space to the selectmen and their staff, the town clerk, tax collector, zoning administrator, planning board assistance, the Lyme Home Health Agency and numerous town committees. Space is tight; some evenings there are four groups meeting simultaneously. Lyme is very lucky to have this space, which was built without any town funding from property taxes.

Our challenge now is to keep the building properly cleaned, maintained and repaired. This year we repaired two leaks, painted the outside railing, installed shelf stabilizers, built new shelves for the young children's section, and had the carpets cleaned (an annual activity). Using privately raised money we installed new lighting in the old part of the library and put up a handsome sign. Next year we need to repair the slate roof, do some regrading, fix cracks in the front steps, and deal with other repairs as necessary.

The library would be unable to provide such quality service without the commitment of our thirty regular volunteers who do everything from raking leaves to staffing the desk to repairing books, etc. A new and very popular program this year has been the children's story time, thanks to our volunteer reader, Lisa Wheeler. Still we need more volunteers, and are beginning a volunteer recruitment, training and recognition campaign. If you are considering volunteering, please call any of us or the librarian, Geneva Menge.

The Friends of the Lyme Library have been very supportive, as usual. We thank Peg Little, President of the friends, and Rae Welch, chief organizer of the art shows.

Blisters for Books raised over \$1,700 this year. Come and see the impressive selection of children's books purchased due to the efforts of Lyme's grade school students.

The Trustees have been working this year to improve our internal structure. We have written new job descriptions for the librarian and for key Board positions, and are currently working on our by-laws.

Constance Bergendoff	Laura DeGoosh, Assistant Treasurer
Ellen Eliason, Volunteer Coordinator	Greg Gorman, Buildings and Grounds
Kaye Jerrell, Secretary	Eric Saunders, Treasurer
Elisabeth Smallidge	Cindy Swart, Chairperson
Christine Taylor, Vice-Chairperson	

RECREATION COMMITTEE

ANNUAL REPORT 1991

The Recreation Committee had a very busy year, with ongoing programs during every season of the year.

January started off with our annual skating party getting rained out, but the second date proved to be fun for all involved with a bonfire and hot chocolate to warm the skaters and nonskaters alike. The ski program provided lessons for 104 of Lyme's school children. The program pays for bus transportation to the Skiway and lessons for the eight weeks. Thirty parent volunteer teachers, and the cooperation of the Lyme School and the generosity of the Dartmouth Skiway make this a very successful program.

Spring means baseball. 1991 had 100 children, from kindergarten to 8th grade, involved in the sport. We provided T-Ball for the beginners up through real Little League for the older ones. One of our boys went on to a Little League All Star team. This coming summer, our Little League team has been invited to participate in a weekend tournament in Lyme, New York. Also the annual Stanley Pushee Memorial Fishing Derby was held in May, Post Pond was full of boats and fishermen.

Summer was great this year for Chase Beach. The summer camp program entertained over 120 children, including older kids as counselors. The tennis and outdoor basketball courts were in constant use and a wonderful addition to our town. The mens' basketball league hosted an outdoor tournament for the first time. The two mens' Lyme softball teams had excellent weather for their annual tournament held in August. The Recreation Committee in cooperation with the Softball League adopted a policy for conduct during any adult league games held at the pond area. (Copy on file at the Town office.)

Fall was busy with soccer clinics held for first through fourth graders, and regular teams and game schedules for the older children. The annual Pumpkin Festival (adult soccer) is always a success and is becoming a tradition, this was the third year. People could be seen playing tennis and basketball on the beach courts until snow covered the courts in December.

The Recreation Committee this year took on a greater financial responsibility in hopes of relieving the town of some of the burden. We hope to continue this trend.

This year we wrote and adopted , "Lyme Youth Recreation Philosophy and Policies." Our goal is to have a uniform feeling generated for any sport and activity taking place in Lyme. This policy was also adopted by the School Board. (Copy on file at the Town office.)

As always we welcome public attendance and input at our meetings held on the first Monday of each month, 7:00 PM at the town office.

Dianne R. Vargo

ACADEMY BUILDING

The bell is back in a bell -tower at the Lyme Center Academy building. Through a joint effort involving many people, the project was completed this summer. Five Lyme contractors, experienced with older buildings, joined forces with each being responsible for a specific task. The project was coordinated by Matthew Brown of Washburn Hill Woodworking. Working with him were Ray Clark of Recreate, Inc. Dan Russell of Dan Russell Builders, Jim Johnson of Outback Post and Beam, and Bill Braasch of Bill Braasch Woodworking and Design.

There was a painting bee to put on the final coat of paint before the structure was lifted into place by a crane. Local craft people donated prizes for a successful raffle. Monies were raised through contributions, many in honor or memory of individuals; a town appropriation; and a grant from the Lyme Foundation. The total cost was reduced because native hemlock was donated as well as sawing, paint, nails, labor, printing of raffle tickets and numerous other things.

Once again the bell can be heard ringing at appropriate occasions at the school. We should take pride in the joint community effort that went into the completion of this project.

ADVANCE TRANSIT, INC. TOWN OF LYME ANNUAL REPORT

Advance Transit, Inc. is a not for profit organization that provides public transportation services to the Upper Valley towns of Hartford, Norwich, and Thetford, Vermont, and Canaan, Enfield, Hanover, Lebanon, and Lyme, New Hampshire. A.T. is overseen by a Board of Directors comprised of representatives from the towns, institutions, and riders served by the system.

Gary Webb has been appointed by the Board of Selectmen to represent the Town of Lyme on the Advance Transit Board.

Service levels, schedules, and fares have been maintained at the same level they were last year. However, due to the move of the Dartmouth-Hitchcock Medical Center, it was necessary to adjust schedules in October in order to provide service into the new facility. This presented a challenge, but also an opportunity. Passengers were surveyed to determine personal schedule requirements and preferences. Every attempt was made to offer a schedule that would allow existing riders to continue using the service. It seems that this was successfully accomplished. Other schedule adjustments were made that actually improved schedules based on riders' comments. Hopefully this will serve to encourage more people to start using the service.

Thank you for your support this year. If you live near the bus route and haven't tried our service, make 1991 the year to do so.

Respectfully Submitted

Van J. Chesnut, Executive Director

CONSERVATION COMMISSION

Easements:

During the past year the monitoring of conservation easements continued as an on-going project. Town tax maps and Commission records were cross-checked and deed records in Woodsville were checked to eliminate inconsistencies and to update. In the future the Town office will notify the Commission of new easements granted to the Town.

Notices of easement monitoring walks were posted to encourage public participation; several interested people attended each monitoring.

An aerial monitoring was done by Alfred Balch of an easement. It is hoped to do more of these.

Trout Pond:

In accordance with the vote taken at the 1991 Town Meeting, Trout Pond and 300 acres of the 320 acres surrounding it, will become the property of the Town when funds to acquire it from the Upper Valley Land Trust, have been raised. A steering committee was formed in December 1991 to lead the campaign to raise the major portion of the money by July 1, 1992. It is hoped that fund raising will be a town effort. We need to raise \$63,000.

Society for the Protection of New Hampshire Forests Conservation Camp:
Dylan Cooke and Emily Gilbert attended camp. They reported a good experience.

Robert G. Chaffee Wildlife Sanctuary:

Rae Welch continues to oversee the Sanctuary with much caring thoughtfulness. Alfred Balch volunteered to clear and mark a narrow, winding trail through the sanctuary, to enable us to enjoy and study the wildlife and vegetation. The trail is completed and we are grateful to Alfred Balch for making it a reality.

Education:

Milada Harlow spends many interesting hours with the first grade, teaching science and conservation. This year they did a maple syrup gathering and also planted wild flowers in the sanctuary as special activities.

Post Pond:

In June a representative of the NH Volunteer Lake Assessment Program, with the assistance of Joan and Warren Goldburgh, spent a morning testing the water quality of Post Pond. A complete report, sent to the Commission in December, noted an alarming rise in the phosphorus levels at the inlets of the pond. Studies to ascertain and initiate corrective measures will be carried out in the spring.

A sign warning boaters of the dangers of milfoil weed was posted at the ramp. We wish to avoid the problems facing Lake Morey and Lake Winnepeaukee because of milfoil.

Dredge and Fill:

The commission was asked to study three applications by the state. One was finally approved for completion.

Alan Hewitt, Chairman

Judy Wagner

Joan M. Goldburgh, Vice-chairman

Carola Lea

Denis Kelemen, Secretary

Stephen J. Maddock, Selectman

Robert K. Doorly

Jeanie McIntyre, Assoc. Member

GRAFTON COUNTY COMMISSIONERS' REPORT

In a continuing effort to communicate more directly with Grafton County citizens, we take great pleasure in submitting the following report for your information.

During the past year, the County Nursing Home has continued to provide excellent care for approximately 120 elderly and infirm residents while complying with the increased demands of new federal regulations. In November we opened a unit designed to meet the needs of patients with Alzheimer's disease and similar afflictions, which has been very well received by residents, families, and staff.

Inmates in the House of Corrections have benefited from the Thresholds/Decision-making program, taught by volunteers who help their clients prepare for more productive lives in jail and on the outside. A grant from the Attorney General's Office has also provided us with a substance abuse counselor for the jail.

New projects were also initiated at the County Farm. The piggery was reinstated (20 piglets were born to 3 sows in October), and a lilac nursery was added through the State Lilac Commission (lilacs will be ready for distribution to public agencies in the spring). The farm also planted extra potatoes for contribution to local food pantries throughout the county, a project we plan to continue in future years.

Since September the Commissioners have worked with the Sheriff, Assistant Sheriff and members of the County Legislative Delegation to review the County Dispatch Center and revise the fees charged for telephone answering and radio dispatching services. Discounts were eliminated for 1992 and fees based on actual use are planned beginning in 1993. Copies of the Study Committee's report are available at the Commissioners' Office.

For the second year in a row, we were able to reduce county taxes while maintaining necessary county services. The Commissioners intend to continue to hold the line on expenses, but do expect a modest tax increase next year due to the elimination of surpluses generated by unanticipated increases in nursing home revenues.

This past year the County distributed over \$78,000 in state Incentive Funds to local agencies to prevent out-of-home placements of troubled children and youth. The County also provides a Youth and Family Mediation Program available free of charge in the Lebanon, Littleton, and Plymouth areas.

The Board of Commissioners has made great strides in expanding efforts to inform our constituents about county government. Tours of county facilities, a mock trial for school children, and an open house took place during County Government Week in April, and plans are underway for an even broader program for the coming year (April 5-11). We held a special information session for local officials in September, have spoken to school and civic groups, and developed a slide presentation to show people what the county does.

In closing, we wish to express our sincere appreciation to local officials and agencies and the citizens for continued interest and cooperation in our efforts to serve you. The public is invited to attend our regular meetings at 9:15 a.m. on Thursdays at the County Administration Building in North Haverhill. The Commissioners also welcome the opportunity to speak or show our slides to students and civic groups. Please call our office at 787-6941 for further information or to request a speaker.

Respectfully submitted,
Betty Jo Taffe, Chairman, District #3 (603) 786-9836
Gerard J. Zeiller, Vice Chairman, District #1 (603) 448-1909
Raymond S. Burton, Clerk , District #2 (603) 747-3662

GRAFTON COUNTY SENIOR CITIZENS COUNCIL, INC.
ANNUAL REPORT

Grafton County Senior Citizens Council, Inc. provides services to older residents of Lyme through the Upper Valley Senior Center on Campbell Street in Lebanon and the Orford Senior Meals Program. These services include home delivered meals, senior dining room programs, transportation, adult day care, outreach and social work services, health screening and education, recreation, information and referral, as well as opportunities for older individuals to be of service to their communities through volunteering.

Any Lyme resident over the age of 60 or members of his/her family are eligible to use the services of GCSCC. Handicapped individuals under the age of 60 may also be served through these programs. Although there are no charges for the services, the Agency does request contributions toward the cost of services.

During 1991, 5,167 older individuals were served through all of GCSCC's programs. Some 73 of these were Lyme residents. These individuals enjoyed 789 balanced meals at the Upper Valley Senior Center; received 52 hot meals delivered to their homes. Volunteers also transport elders to grocery stores to do personal errands or to the nutrition programs on a frequent basis. Seventeen Lyme volunteers contributed 2,404 hours of time, energy and talent to support services. Others participated in recreational and educational programs, used our information and referral services, our social workers or participated in our adult day care program. Services for Lyme residents were provided at a cost to the Agency of \$3,778 and were instrumental in supporting many of these individuals as they attempted to remain in their own homes and out of institutional care despite physical frailties.

Working closely with other agencies, providing services to older people in the community, our goals for the future include additional efforts to assist older Lyme residents and their families in taking advantage of available programs and services which will improve the quality of their lives and enable them to remain independent in their own homes.

Through the years, GCSCC has very much appreciated the support of the Lyme community for services which enhance the independence of older residents of Lyme. This support is much more critical at a time of Federal and State funding constraints.

STATISTICS

for the Town of Lyme
October 1, 1990 to September 30, 1991

During this fiscal year, GCSCC served 73 Lyme residents (out of 272 residents over 60, 1990 Census)

	Type of Service	Units of Service	X	Unit Cost	=	Total Cost of Services
Services						
Congregate/Home Delivered	Meals	789	X	\$ 4.22	=	\$3,330.00
Social Services	Half-Hour	52	X	\$8.62	=	\$448.00
GCSCC cost to provide services for Lyme residents only						\$3,778.00
Request for Senior Services for 1991						\$1,465.00
Received from Town of Lyme for 1991						\$1,465.00
Request for Senior Services for 1992						\$1,524.00

NOTES:

1. Unit cost from Audit Report for October 1, 1990 to September 30, 1991
2. Services were funded by: Federal and State programs 48%, Municipalities, Grants & Contracts, County and United Way 15%, Contributions 13%, In-kind donations 20%, Other 2%, Friends of GCSCC 2%.

UPPER VALLEY HOUSEHOLD HAZARDOUS WASTE

The Upper Valley Household Hazardous Waste Committee held its eighth annual collection of household hazardous waste materials on May 4, 1991.

The 1990 annual collection collected 53 drums and about 100 cars had to be turned away due to budget restraints. In 1991, due to an increased budget, no one had to be turned away and 60 drums were collected. Last May, over 383 households were served. This increase in community participation shows that citizens are aware of the importance of keeping toxic materials out of landfills and are willing to support such a program with their own efforts.

The Committee receives the major portion of its financial support from regional landfills in the Upper Valley. In addition, contributions from local businesses and organizations, grants from the states of New Hampshire and Vermont, and on-site donations have made it possible for us to conduct eight annual Collection Days. However, each year costs increase for the disposal of the hazardous materials at out-of-state licensed facilities. This year, the Committee is looking for additional funds so that all residents who come to the site can be served.

The next Collection Day will be held, Saturday, May 2, 1992. Areas residents are welcome.

Respectfully submitted,
Colin High, Chairman

CEMETERY COMMISSION REPORT

As you drive by the Old Cemetery, you may have noticed a number of cleaned and mended grave-stones. There are, unfortunately, many more broken, sinking, and illegible headstones in the Cemetery and each year we are trying to repair and restore these with funds from the Perpetual Care Trust Fund. Many remain to be done, but we are beginning to see some progress. The Perpetual Care funds cover only a small portion of the lots in the Old Cemetery. If anyone in town with an old family lot would be interested in helping with the repair of that lot, arrangements can be made by contacting a member of the Cemetery Commission.

Our Sexton, Bill LaBombard, and his assistant, Leonard Wing, are doing a splendid maintenance job and our Old Cemetery is a place to be proud of. It's a lovely spot for a stroll with town history at every turn and it would be nice to see more people taking advantage of this attractive and fascinating town resource.

Earlier this year, it was discovered that the town of Lyme was violating state discriminatory laws by charging different fees for resident and non-resident burial sites. To correct this, an article has been placed in this year's Warrant allowing only residents and former residents to purchase lots at a single rate.

LYME PLANNING BOARD

In 1991, the Planning Board met 24 times. There were 10 applications filed, which included one minor subdivision, 4 boundary line adjustments and 2 resubmissions resulting in the creation of only one new lot. This is obviously a reflection of the present economic times.

We apologize for any confusion that might have been caused by the financial crunch that caused the loss of our executive agent's ability to be available to the public on two Friday mornings. In 1992, we are going to try a new schedule where she will be available on the Friday morning after the second Thursday of each month. She will be available at other times, but by appointment only. If the demand does not increase, we feel that this should be satisfactory. We do ask that you do not bother Vicki Smith at home, other than to make an appointment. If you have questions that cannot be held for an appointment, please call a member of the Board.

The Community Attitude Survey Committee did meet and the survey was almost written when the crunch came. However, we agreed not to go ahead with it. You will notice that the Budget Committee is not recommending it for 1992. We understand the problems with which they are faced and this very well may not be the year to cause that expense.

The Capital Improvement Plan Committee under the wonderful guidance of Earl Strout has been busy all year and, we understand, is about ready to unveil its results. We give them great thanks and know that it has not been an easy project.

Special thanks go to Vicki Smith and for her special concern for our work and responsibilities especially in a difficult year; to Fred Stearns and all those early morning and late afternoon viewings of driveway accesses; to our alternates, David Roby and Margaret Caldwell for their input and willingness to serve; and to the CIP committee and the CAS committee for the hours that they have given and their commitment to their projects.

Freda Swan, Chairman

Tim Cook, Vice Chairman

Stephen Maddock, Selectman

Amy Record

Ben Kilham

BIRTHS REGISTERED IN THE TOWN OF LYME

for the year ending December 31, 1991

Date of Birth	Place of Birth	Name of Child	Name of Father	Name of Mother
1-28-91	Hanover	Anya	Robert J. Rose	Heidi J. Root
1-26-91	Hanover	Andrew Earl	Henry S. Flickinger	Tracy Strout
5-12-91	Hanover	Christopher	Robert J. Sweitzer	Elizabeth R. Hoffmeister
3-19-91	Hanover	Ethan Edward	Thomas W. Ball	Jean M. Olszewski
7-19-91	Hanover	Evan Christopher	Christopher R. Madden	Melissa A. Paton
7-26-91	Hanover	Savannah Boone	William B. Weeks	Amy E. Wallace
8-3-91	Hanover	Miles Baker	Kevin A. Peterson	Victoria L. Smith
8-29-91	Hanover	Samuel Gray	Daniel S. Freihofer	Dale P. Breed
9-6-91	Hanover	Johanna Mary	Gijsbert P. Bozuwa	Colleen T. Barr
10-28-91	Hanover	Benjamin Edward	John F. Pfister	Catherine P. Cramer
12-22-91	Hanover	Elizabeth Skye Aimi	David G. Pattison	Julia Misun Chung

DEATHS REGISTERED IN THE TOWN OF LYME

for the year ending December 31, 1991

Name	Father's Name	Mothers's Name	Place of Death
William A. Watkins	NA	NA	Maine
Barbara A. Kelemen	Joseph D. Boushall	Alice Marvel	Hanover
George J. Chesley	Arthur V. Chesley	Monte Thompson	Montana
Kenneth C. Dimick	Charles Dimick	Florence Carpenter	Lyme
Verla C. Pushee	John B. Clogston	Susie Preston	Hanover
Dorothy M. Craven	Edgar M. Cathro	Caroline Uhl	Lyme
Clyde F. Grant	Fred Grant	Viola Ware	Hanover

MARRIAGES REGISTERED IN THE TOWN OF LYME

for the year ending December 31, 1991

Name of Bride & Groom	Residence
Brent Ernest Stearns Lori Ann Pierson	Lyme Lyme
Keith Russell Merrick Sherry Lynn Seiter	Post Mills, VT Post Mills, VT
David Leonard Avery Hebe Bate Quinton	Lyme Lyme
John Richard Grady Sr. Cheryllann L'Esperance	Lyme Lyme
Robert Craig Pantel Juliet Davenport Gilbert	Lyme Lyme
David W. Truslow Jr. Barbara L. Begun	Hollywood, CA Hollywood, CA
Douglas Vogt Mary Isabella Arnold	Lyme Lyme
Dwight Channing Aspinwall Catherine Ann Knapp	Tempe, AZ Lyme
Walter Medley Wingate Jr. Gabriele Karin Lieberg	Cambridge, MA Cambridge, MA
Kenneth Shantz Rogers Gina Marie Yarbrough	Somerville, MA Somerville, MA
Fred Dewitt Holford Doris Hadley Hill	Lyme Lyme
William Albert Pushee Julie Anne Pushee	Lyme Lyme
Thomas D. Green Rhonda Y. Pillsbury	Lyme Hanover
Robert Brooks MacMillen Jennifer Dewey Lorin	Lyme Quechee, VT
Benjamin Jay Nichols Amy Christiana Decato	Lyme Lyme
Brian Gene Eastman Crystal Rene Pike	Fairlee, VT Fairlee, Vt

Proposed Amendments to the Lyme Zoning Ordinance

PROPOSED AMENDMENTS TO THE LYME ZONING ORDINANCE

To be Considered at Town Meeting 1992

1. Amend the title of Article 8.20 to change the name to Nonconforming Buildings and Buildings which Would be Rendered Nonconforming by Expansion.
2. Amend the title of Article 8.22 so that it reads Setbacks for Existing Nonconforming Structures. Amend Paragraph B of Section 8.22 to read as follows:
 - B. The footprint of that part of all proposed additions or accessory buildings to be located in the setback area will not be larger than 500 sq ft. in the Lyme Common and Lyme Center Districts or 1000 sq. ft. in all other districts, or 50% of the existing building footprint, whichever is less.
3. Renumber Section 8.24 to 8.26; then renumber Section 8.23 to 8.24 and amend Paragraph C to read as follows:
 - C. The footprint of that part of all proposed additions or construction to be located in the conservation district will not be larger than 500 sq. ft. in the Lyme Common and Lyme Center Districts or 1000 sq. ft. in all other districts, or 50% of the existing building footprint, whichever is less.
4. Adopt as Article 8.23 Expansion of Existing Conforming Structures and Construction of Accessory Buildings Within or Into the Front, Side or Rear Setbacks Established in Table 5.1. The expansion of existing conforming structures and the construction of accessory buildings either within or into the front, side or rear setback areas established by Table 5.1 may be permitted in the setback area as a Special Exception subject to the provisions of Section 10.50 and to the following requirements:
 - A. The proposed replacement, addition, or accessory building cannot reasonably be located outside the setback area and,
 - B. The footprint of that part of all proposed additions or accessory buildings to be located in the setback area will not be larger than 500 sq. ft. in the Lyme Common and Lyme Center Districts or 1000 sq. ft. in the other districts, or 50% of the existing building footprint, whichever is less.
 - C. This section applies only to the expansion of structures existing prior to March 14, 1989 and the construction of accessory buildings where the principal structure on the property existed prior to March 14, 1989.
5. Adopt as Section 8.25 The Expansion of Existing Structures and Construction of Accessory Buildings Where the Maximum Building Footprint Exceeds or Would Exceed the Percentage Limitation Established in Table 5.1. The expansion of existing structures and the construction of accessory buildings where the building footprint exceeds or would exceed the percentage limitations established by Table 5.1 may be permitted as a Special Exception subject to the provisions of Section 10.50 and to the following requirements:

- A. The footprint of the proposed addition or accessory building will not be larger than 500 sq. ft. in the Lyme Common and Lyme Center Districts or 1000 sq. ft. in the other districts, or 50% of the existing building footprint, whichever is less.
- B. The maximum building footprint of 4500 sq. ft. in Lyme Center and Lyme Common and 7000 sq. ft. in the other districts (other than agricultural buildings in the Rural, East Lyme and Mountain and Forest Districts) shall not be exceeded.
- C. This section applies only to the expansion of structures existing prior to March 14, 1989 and the construction of accessory buildings where the principal structure on the property existed prior to March 14, 1989.

6. Amend the definition of Building to read: Any combination of materials whether portable, moveable or fixed having a roof and built for the shelter of persons, animals or property.

7. Amend the definition of Building Footprint to read: The area of a lot upon which a building stands measured from the exterior surfaces of the structure, including roofed over areas such as terraces, decks and porches.

8. Amend the second sentence of the definition of Structure to read: Structure includes, but is not limited to, a building (including a recreational vehicle used as a dwelling unit or a mobile home), swimming pool, billboard, satellite antenna, pier, wharf, tennis court and like structures.

9. Amend Section 4.41 to read: There shall be only one principal building and one principal activity on a lot unless otherwise approved under the cluster development provision, Section 4.46, the multi-family and office/studio/restaurant conversions provision, Section 4.47, or the planned development provision, Section 4.50.

10. Amend Section 4.61 A by adding: 6. Water Impoundments less than one acre in size, as long as an application for said impoundment is accompanied by a written recommendation supporting the creation of the impoundment from the Lyme Conservation Commission; and amend Section 4.61 B: 1 so it reads: 1. Water impoundments less than one acre in size if not supported by the Lyme Conservation Commission and water impoundments greater than one acre in size, but only if the ZBA finds that the impoundment does not unreasonably interfere with the function of natural systems or that the environmental benefits of the impoundment outweigh the adverse impacts.

11. Delete the references to the Grafton County Soil Conservation Service and the New Hampshire Wetlands Board in Section 4.61 B and delete the references to the Grafton County Soil Conservation Service in Section 4.62 B.

12. Amend Section 5.22 A to read:

A. Sewage Disposal System Setbacks

1. The minimum distance between sewage disposal systems and water bodies, water courses and wetlands shall be:
 - a) 200 feet, if the water feature is Lily Pond, Post Pond, Pout Pond, Reservoir Pond, Trout Pond or any true bog.
 - b) 150 feet, if a slope over 25% is present between the water feature and proposed leach field and the leach field is higher in elevation than the water feature, or if the soils located in the area of the proposed leach field or in the backup leach field or

in the area 50 feet from the water feature (measured on the straight line from the water feature to the nearest point of the leach field) are identified by a State certified septic system designer as soil with shallow depth to bedrock, hardpan soil, or porous soil as listed in Appendix H.

- c) 100 feet, if the conditions described in a) and b) above do not apply.
- 2. The minimum distance between sewage disposal systems and the wells which serve the Lyme Common community water system shall be 400 feet. The State standards for separation distance between a private well and sewage disposal system shall apply.

and Adopt Appendix H List of Shallow to Bedrock Soils, Hardpan Soils and Porous Soils, attached hereto.

13. Delete Section 9.13 and revise Section 9.12 as follows: 9:12 Violations and Penalties Upon determination by the Administrator that the Ordinance is being violated, the Administrator shall immediately take informal steps to enforce the provisions of this Ordinance. If informal efforts fail to achieve compliance, the Administrator or the Board of Selectmen will normally issue a cease and desist order addressed to the violator stating the provision of the Ordinance which is being violated, the facts constituting the violation, the corrective action required, including a reasonable time within which such action shall be taken but in no case longer than 20 days, and notice that failure either to take corrective action or file an answer will cause the Administrator or the Board of Selectmen to issue a citation of land use violation or other appropriate legal action.

If the cease and desist order fails to achieve compliance, the Administrator or the Board of Selectmen may elect to issue and serve upon the violator a local land use citation in accordance with the provisions of RSA 676:17-b which will impose a civil penalty not to exceed \$100 a day payable by the offender for each day the violation continued subsequent to the written notice up to a maximum of five days violation charged in one citation. The recipient of the citation may either plead guilty or nolo contendere to the District Court and pay the fine or answer and request a trial.

Alternatively, the Administrator or the Board of Selectmen, after giving the offender notice of the violation and reasonable time to take corrective action, but in no case longer than 20 days, may elect to commence an action directly in Court charging a violation of the Ordinance and requesting a fine not to exceed \$100 a day. If necessary, the Administrator or the Board of Selectmen may seek an injunction in the Superior Court to prevent or remove an unlawful construction or to enjoin an unlawful use.

APPENDIX H

TABLE OF SOIL TYPES

Type	Map Symbol	Slope	Soil Name
#1			
1	061 B	3-8	<u>Shallow to Bedrock Soils</u>
1	061 C	8-15	Tunbridge-Lyman-Rock outcrop
1	061 D	15-25	

1	061 E	25-60		
1	090 B	3-8	Tunbridge-Lyman	
1	090 C	8-15		
1	090 D	15-25		
1	347 A	0-3	Lyme-Moosilauke., very stony	
1	347 B	3-8		
1	360 B	3-8	Cardigan-Kearsarge	
1	360 C	8-15		
1	360 D	15-25		
1	361 B	3-8	Cardigan-Kearsarge, rock outcrop	
1	361 C	8-15		
1	361 D	15-25		
1	361 E	25-60		
1	709 D	15-35	Becket-Tunbridge, hilly, very stony	
1	709 E	35-70	steep, very stony	
1	710 D	15-35	Becket-Lyman-Rock outcrop, hilly	
1	710 E	35-70	steep	
1	719 D	15-35	Marlow-Tunbridge, *und. steep	
1	719 E	35-60	steep	
1	720 D	15-35	Marlow-Lyman-Rock outcrop sod. steep	0-6
1	720 E	35-60	Steep	0-6
1	724 B	0-15	Skerry-Tunbridge, *und. very stony	0-3
1	726 B	35-60	Rock outcrop-Lyman, steep	
1	729 B	0-15	Waumbek-Lyme, *und. very stony	0-9
1	730 B	0-15	Skerry-Lyman-Rock outcrop, *und	0-7
1	735 E	35-60	Saddleback-Ricker-Rock, outcrop, steep	0-5
1	819 B	0-15	Peru-Tunbridge, very stony	0-6

Type #2

Hardpan Soils

2	078 B	3-8	Peru	
2	078 C	8-15		
2	079 B	3-8	Peru, very stony	
2	079 C	8-15		
2	079 D	15-25		
2	334 B	3-8	Pittstown	
2	334 C	8-15		
2	336 B	3-8	Pittstown, very stony	
2	336 C	8-15		
2	336 D	15-25		
2	341 A	0-3	Stissing, very stony	
2	341 B	3-8		
2	647 A	0-3	Pillsbury, very stony	
2	647 B	3-8		
2	701 B	0-15	Becket-Skerry, gentle slope, very stony	
2	721 B	0-15	Peru-Marlow, Gentle slope, very stony	0-6
2	723 B	0-15	Peru-Pillsbury, gentle slope, very stony	0-6

2	724 B	0-15	Skerry-Tunbridge, *und, very stony	0-3
2	819 B	0-15	Peru-Tunbridge, very stony	0-6

Type #3

Porous Soils

3	002	0-2	Suncook	
3	022 A	0-3	Colton	
3	022 B	3-8		
3	022 C	8-15		
3	022 E	15-60		
3	026 A	0-3	Windsor	
3	026 B	3-8		
3	026 C	8-15		
3	026 E	15-60		
3	036 A	0-3	Adams	
3	036 B	3-8		
3	036 C	8-15		
3	036 E	15-60		
3	102	0-3	Sunday	
3	114 A	0-5	Walpole-Binghamville	
3	310 A	0-3	Quonset	
3	310 B	3-8		
3	310 C	8-15		
3	310 E	15-60		
3	313 A	0-5	Deerfield	
3	613 A	0-5	Croghan	
3	614 A	0-5	Kinsman	

*und. means undulating terrain

LYME SCHOOL DISTRICT

School Board

Delores Drew	Term Expires 1992
Betty M. Hibler, Vice Chairman	Term Expires 1992
Peter D. Swart, Secretary	Term Expires 1992
Joseph Henderson	Term Expires 1994
Dayle D. Mason, Chairman	Term Expires 1994

Treasurer

Josephine (Jodie) D. Rich

Moderator

David B. Washburn

Clerk

Jean A. Smith

Deputy Treasurer

Luane Cole

Auditors

Dianne R. Vargo Term Expires 1992

Anthony LaBombard Term Expires 1993

Administration

Joseph Della Badia	Superintendent of Schools
Susan D. Hollins	Assistant Superintendent
William H. Moorman	School Business Manager
Scott O. Kalter	Principal

SCHOOL DISTRICT WARRANT

STATE OF NEW HAMPSHIRE

Grafton, S.S.

School District of Lyme

To the inhabitants of the School District of Lyme, in the County of Grafton, and State of New Hampshire, qualified to vote in District affairs:

You are hereby notified to meet at the Auditorium of the Barnes School in Lyme, New Hampshire, on Thursday, March 5, 1992 at 7:30 in the evening, to act on the following subjects:

ARTICLE 1. To hear the reports of Agents, Auditors, Committees, or other officers heretofore chosen, and pass any vote relating thereto.

ARTICLE 2. To see if the District will authorize the School Board to apply for, accept and expend, without further action of the School District Meeting, money from any source which becomes available during the fiscal year, provided that (1) such money is used for legal purposes for which a school district may appropriate money, (2) the School Board holds a public hearing on the expenditure of such money before it is expended, and (3) the expenditure of such money does not require the expenditure of other School District funds.

ARTICLE 3. To see if the District will vote to accept the operational budget for the 1992-93 fiscal year submitted by the Budget Committee and pass any vote relating thereto.

ARTICLE 4. To transact any other business that may legally come before this meeting.

Given under our hands and seals at said Lyme this thirteenth day of February, 1992.

Delores Drew

Betty M. Hibler, Vice Chairman

Joseph V. Henderson, M. D.

Dayle D. Mason, Chairman

Peter D. Swart, Secretary
SCHOOL BOARD
SCHOOL DISTRICT OF LYME

SCHOOL DISTRICT WARRANT

STATE OF NEW HAMPSHIRE

Grafton, S.S.

School District of Lyme

To the inhabitants of the School District of Lyme, in the County of Grafton, and State of New Hampshire, qualified to vote in District affairs:

You are hereby notified to meet at the Auditorium of the Barnes School in Lyme, New Hampshire, on Tuesday, March 10, 1992 at 9:00 in the morning, to act on the following subject:

To choose by ballot a Moderator, a Clerk, a Treasurer, and a member of the School Board, each to serve one year, an Auditor to serve two years, and two members of the School Board each to serve three years.

(Polls will open at 9:00 A. M. and will close no earlier than 7:00 P. M.)

NOTE: All other school business will have been considered at the School District Meeting held on Thursday, March 5, 1992.

Given under our hands and seals at said Lyme this Thirteenth day of February, 1992.

Delores Drew
Joseph V. Henderson, M. D.

Betty M. Hibler, Vice Chairman
Dayle D. Mason, Chairman
Peter D. Swart, Secretary
SCHOOL BOARD
SCHOOL DISTRICT OF LYME

LYME SCHOOL DISTRICT

March 7, 1991

The meeting was called to order at 7:35 P.M. by the Moderator, David Washburn at the Barnes School.

ARTICLE 1. To hear the reports of Agents, Auditors, Committees, or other officers heretofore chosen and pass any vote relating thereto.

Robert Sanborn made the motion that the reports of Agents, Auditors, Committees, or other officers heretofore chosen be accepted as set forth in the printed report.

THE MOTION WAS SECONDED AND VOTED IN THE AFFIRMATIVE BY VOICE VOTE.

ARTICLE 2. To see if the District will authorize the School Board to apply for, accept and expend, without further action of the School District Meeting, money from any source which becomes available during the fiscal year, provided that (1) such money is used for legal

purposes for which a school district may appropriate money, (2) the School Board holds a public hearing on the expenditure of such money before it is expended, and (3) the expenditure of such money does not require the expenditure of other School District funds.

Everett Rich made the motion that the District authorize the School Board to apply for, accept and expend, without further action of the School District Meeting, money from any source which becomes available during the fiscal year, provided that (1) such money is used for legal purposes for which a school district may appropriate money, (2) the School Board holds a public hearing on the expenditure of such money before it is expended, and (3) the expenditure of such money does not require the expenditure of other School District funds.

THE MOTION WAS SECONDED AND VOTED IN THE AFFIRMATIVE BY VOICE VOTE.

ARTICLE 3. To see if the District will raise and appropriate the sum of Six Thousand Dollars (\$6,000.00) to be added to the Reserve Fund established at the Lyme School District meeting on March 8, 1984 under the provisions of RSA 35:1-b to meet the expenses of educating handicapped children.

Alison Leggett made the motion that the District raise and appropriate the sum of Six Thousand Dollars (\$6,000.00) to be added to the Reserve Fund established at the Lyme School District meeting on March 8, 1984 under the provisions of RSA 35:1-b to meet the expenses of educating handicapped children.

THE MOTION WAS SECONDED AND VOTED IN THE AFFIRMATIVE BY VOICE VOTE.

ARTICLE 4. To see if the District will vote to accept the operational budget for the 1991-92 fiscal year submitted by the Budget Committee and pass any vote relating thereto.

Mike Smith made the motion that the District accept the operational budget for the 1991-92 fiscal year submitted by the Budget Committee and, further that the School District raise and appropriate the sum of One Million Six Hundred Thousand Six Hundred Eight Dollars (\$1,600,608.00) for this purpose. This figure includes the sum voted under Article 3 above.

THE MOTION WAS SECONDED

An AMENDMENT was made by Michael Whitman and seconded to add \$1950 to line #84, Tuition Reimbursement, Courses & Workshops, changing line #84 from \$2300 to \$4250.

THE AMENDMENT WAS VOTED IN THE AFFIRMATIVE BY VOICE VOTE.

THE AMENDED SUM OF \$1,602,558.00 WAS VOTED IN THE AFFIRMATIVE BY VOICE VOTE.

ARTICLE 5. To transact any other business that may legally come before this meeting.

Everett Rich moved to adjourn the meeting at 8:20 P.M.

Respectfully submitted,
Jean A. Smith, School District Clerk

LYME SCHOOL DISTRICT

March 12, 1991

To choose by ballot a Moderator, a Clerk, and a Treasurer, each to serve one year, an Auditor to serve one year, an Auditor to serve two years, and two members of the School Board, each to serve three years.

Officers elected:

Moderator	David B. Washburn
Clerk	Jean A. Smith
Treasurer	Josephine (Jodie) D. Rich
School Board	Joseph V. Henderson
Auditor (Two Years)	Dayle D. Mason
Auditor (One Year)	Anthony LaBombard

Dianne R. Vargo

Respectfully submitted,
Jean A. Smith, School District Clerk

LYME SCHOOL BOARD REPORT

Once again, the challenges faced by the School Board in the last year have been largely driven by the stresses of aging facilities and growing enrollments. With the downturn in the economy and its consequent budget constraints, we have had to be creative in our approach at the Lyme School. For a second year, significant alterations have been made to the program to accommodate increased enrollment and two fewer teaching positions.

At present, the first grade is split into two sections in the morning, and comes together as one large group in the afternoon. Similarly, in the morning there is a section of grade three, a section of grade four, and a third/fourth cross-graded section. In the afternoon these are regrouped to create one third grade and one fourth grade section. This arrangement has demanded significant versatility and flexibility from both the administration and the staff. They have more than met the challenge; the School Board appreciates the insight of our principal and staff for developing a workable solution. They should be commended for accommodating so well the continuing variability in both individual class size and in total enrollment.

Facilities issues continue to make these yearly accommodations to class size difficult, and also provide obstacles to the regular program. The temporary classrooms in the back of the school contain two "ordinary" classroom sections, and two small rooms—one for French, Algebra, and Computers, and one for Special Education. These divided sections have no sound insulation; they are ill-suited to the multiple uses they must accommodate. Although they have provided a short-term solution to the overcrowding, the portable classrooms are drafty, inefficient, and devoid of running water—providing daily challenges for both teachers and children. One example is the disruption to the educational program when a third or fourth grader needs to travel outside and around the building to reach bathroom facilities in the main school. The condition and arrangement of classrooms and bathrooms in the Plains School are also problematic issues for our fifth-eighth grade students.

and staff. Both cope well with these situations, but it gets harder each year as rising enrollments and varying class sizes force more complex class groupings into inadequate facilities.

Different class groupings may be necessary again next year. This annual rearrangement is time consuming, not only as an administrative and logistical problem, but also for curriculum development. Unfortunately, budget constraints have prevented us from allotting funds appropriate for the development of new curricula for these combination groupings.

Clearly, the present situation remains far from optimal. The School Board believes that every effort has been made to accommodate the situation, apart from allotting funds to improve or add facilities. The board shares with town residents a desire to provide a sound education for Lyme children, and concern for the cost of that education. Community members deserve the opportunity to analyze the present situation, and to review reasonable solutions. In that direction, we have chosen our goals for 1992. Each year, the Board targets several areas as initiatives on which to focus. This year, the Board intends to continue its effort to involve the community; that means providing facts about school programs and facilities, and helping people understand how decisions on such matters affect our children.

The second focus the Board has chosen for this year is to address the space needs and facility question to present the town some options, so that the community can make a well informed decision on how it wishes to educate its children. The Board has a proposal drafted by the Lyme School Study Committee after much deliberation several years ago. It is our intent to re-examine this proposal and share it with the community; in short, to see if it would be a practical and cost effective means of addressing our needs.

We also intend to search for creative funding approaches to help make a facilities improvement program feasible.

As the School Board began to examine facilities issues, it seemed valuable to turn to the Lyme School Philosophy as a basis for determining the aspects of education of most value to us as a community. With the existing Philosophy Statement 20 years old, it was deemed appropriate to re-examine the beliefs stated there. Realizing that there are many differing views and priorities for education, but believing there exists a sound base on which most could agree, the School Board worked hard to solicit input from all community members relative to an updated School Philosophy. The Committee that was established has enthusiastically taken on the challenge; it is currently drafting a proposal to put before the Board in February. It is the hope of the Board that this Philosophy, the town's prescription for a healthy education, will serve as the foundation for future planning.

The High School Tuition Committee is another group helping us all look toward the future. This group is working to reduce the expenses of high school tuition, and to improve the predictability of those expenses. The committee has met with representatives from the Orford, Thetford, and Dresden School Boards. It has based its work on the long-standing belief of Lyme residents that a choice option, where a student may attend any neighboring high school, is vital, as each school offers different programs that meet varying needs. The Committee remains in contact with a sub-committee of the Dresden Board which is studying the Hanover High tuition. The work of our Tuition Committee is important for us all as we are faced with larger classes progressing to area high schools.

In closing, the School Board would like to thank the many community members who have volunteered time and energy to participate on various committees and on other tasks. These include the LEAP (Lyme Enrichment for the Arts Program) sponsors, who held a benefit dance performance last fall raising \$700 to contribute to the arts enrichment programs at the School, and members of the P.T.O (Parent-Teacher Organization), who worked on a landscaping cleanup and arranged for a massive bulb planting last fall. Many others contributed by volunteering in other ways. This support from the community, combined with an efficient administration, and a capable teaching staff, give us confidence as we tackle the issues before us.

School Board meetings are held regularly on the second Thursday of the month at the School. We would welcome your presence.

LYME SCHOOL BOARD:

Betty M. Hibler, Vice-Chairman
Delores Drew

Joseph V. Henderson, M.D.

Dayle D. Mason, Chairman
Peter D. Swart, Secretary

1991 GRADUATES

Seneca Clark	Amanda Jenkyn
Dylan Cooke	Peter Jerrell
Benjamin Davidson	Paul Killebrew
Ryan Dodge	Erika Lea
Emily Gilbert	Calla Papademas
Melanie Gould	Shiloh Perry
Beth-Anne Gray	Scott Pushee
Samuel Gray	Brandy Thompson
Frances High	Christopher Thurston
Christopher Hilbert	Tielman Van Vleck

LYME HIGH SCHOOL STUDENTS

as of October 1, 1991

Hanover High School	40
Orford High School	12
Hartford High School	3
Thetford Academy	4
Total	59

INSTRUCTIONAL STAFF AS OF JANUARY 1, 1992

Lynn M. Bischoff	Grade 3
Marcia L. Campbell	Grade 2
Bonnie L. Cornell	Grade 4 & Reading, Grades 6-8
Steven R. Dayno	Grades 3 & 4
Emily K. Donahue	French
Elaine M. Dodge	Special Education
Thomas J. Estill	Science Grades 5-8
Nancy A. Fisher	Grade 1
Sandra H. Fitzpatrick	Grades 5 & 6
Frances Gardent	Art
Lillian P. Goss	Learning Specialist
Janice M. Grant	Kindergarten
M. Amos Kornfeld	English, Social Studies, Reading, Grades 6-8
John F. Liss	Mathematics, Grades 5-8
Jennifer Mynter	Physical Education & Health
Kathleen A. Sherlock	Music
Anne W. Silberfarb	Learning Disabilities Specialist
Helen D. Skelly	Algebra & Home School Counselor
Barbara J. Zerega	Grade 1

MEDICAL STAFF

Louise A. Richards	Nurse
Robert Rufsvold, M.D.	Doctor

REPORT OF SCHOOL DISTRICT TREASURER
for the
Fiscal Year July 1, 1990 to June 30, 1991

Cash on Hand July 1, 1990 (Treasurer's Bank Balance)	\$ 27,627.03
Received from Selectmen	
Current Appropriation	\$1,423,357.00
Revenue from State Sources	31,753.89
Revenue from Federal Sources	6,284.72
Revenue from All Other Sources	<u>45,831.66</u>
Total Receipts	1,507,227.27
Total Amount Available For Fiscal Year (Balance and Receipts)	1,534,854.30
Less School Board Orders Paid	<u>1,485,236.38</u>
Balance on Hand June 30, 1991 (Treasurer's Bank Balance)	\$ 49,617.92

Josephine Rich
District Treasurer

AUDITORS' CERTIFICATE

This is to certify that we have examined the books, vouchers, bank statements and other financial records of the Treasurer of the School District of Lyme, of which the above is a true summary, for the fiscal year ended June 30, 1991 and find them correct in all respects.

Anthony G. LaBombard
Dianne R. Vargo, Auditors

The financial statements on the next pages have been prepared on the accrual basis of accounting, in accordance with generally accepted accounting principles. This method of accounting recognizes accounts receivable and accounts payable as revenue and expense in the year in which earned or incurred rather than the year in which received or paid. The School District's books of accounts are maintained on the cash basis, in accordance with generally accepted public school practices.

LYME BALANCE SHEET

ASSETS

Cash in Bank June 30, 1991	\$49,617.92
Petty Cash	300.00
Accounts Due to District	511.81
Prepaid Expense	-0-
Total Assets	<u>\$50,429.73</u>

LIABILITIES

Accounts Owed by District	
Accounts Payable	\$24,970.01
Gift Monies and Grants	248.83
Total Liabilities	<u>25,218.84</u>

SURPLUS (Excess of Assets Over Liabilities)	
General Fund	23,077.17
Food Service Fund	2,133.72
<u>Total</u>	<u><u>\$50,429.73</u></u>

SCHOOL ADMINISTRATIVE UNIT #22

Report of 1991-92 Salaries to be paid by the

State and Local School Districts

	Superintendent	Assistant Superintendent	Business Manager
Total	\$87,675	\$61,225	\$55,765
State	-0-	-0-	-0-
Local	<u>\$87,675</u>	<u>\$61,225</u>	<u>\$55,765</u>

Breakdown of Local Contributions

Dresden	\$82,486
Hanover	48,647
Lyme	20,293
Orford	21,434
Norwich	31,805
TOTAL	<u>\$204,665</u>

COMPARATIVE YEARLY ENROLLMENTS

For October first of each year

YEAR	KIND.	1	2	3	4	5	6	7	8	9	10	11	12	SPEC.	TOTAL
1982	13	14	11	16	16	17	28	16	16	18	16	13	19	1	214
1983	15	14	13	11	13	17	22	31	17	18	18	16	14	2	221
1984	19	15	15	13	11	12	17	17	29	19	17	15	17	2	218
1985	17	22	17	15	13	11	12	17	16	30	19	17	15	3	224
1986	23	18	23	14	16	16	11	11	17	16	31	22	20	3	241
1987	26	24	17	21	16	17	15	15	11	19	17	33	21	4	256
1988	22	29	25	18	23	19	17	17	14	11	19	18	28	4	264
1989	19	28	27	23	17	26	19	20	14	15	10	16	21	3	258
1990	25	20	26	25	20	16	24	19	20	14	17	8	17	4	255
1991	21	28	19	24	24	21	15	22	20	16	15	17	11	2	255

A	B	C	D	E	F	G	H	I
1								
2								
3								
4								
5								
6								
7	MS-27							
8	Ref. #							
9								
10	PURPOSE OF APPROPRIATION							
11	1000	INSTRUCTION						
12	1100	Regular Programs		957,560	1,103,687	1,103,687		
13	1200	Special Program		180,080	164,020	164,020		
14	1400	Other Instructional Programs		3,620	3,680	3,680		
15	2000	SUPPORT SERVICES						
16	2120	Guidance			18,410	18,410		
17	-2130	Health		7,503	6,461	6,461		
18	2200	INSTRUCTIONAL SERVICES						
19	2210	Improvement of Instruction		7,450	8,250	8,250		
20	2220	Educational Media		14,195	14,370	14,370		
21	2300	GENERAL ADMINISTRATION						
22	2310	School Board-All Other Objects		3,315	4,010	4,010		
23	2320/351	S.A.U. Management Services		67,060	72,452	72,000	452	
24	2390	Other General Administrative Services		500	550	550		
25	2400	SCHOOL ADMINISTRATION SERVICES		219,365	261,760	256,706	5,054	
26	2500	BUSINESS SERVICES						
27	2540	Operation & Maintenance of Plant		73,210	73,713	73,713		
28	2550	Pupil Transportation		64,600	66,100	66,100		
29	4000	FACILITIES ACQUISITIONS & CONSTRUCTION			30,000	30,000		
30	5000	OTHER OUTLAY'S						
31	5240	To Food Service Fund		4,000	-0-	0-		
32								
33		TOTAL APPROPRIATIONS		1,602,558	1,827,463	1,821,957	5,506	
34								

A	B	C	D	E	F	G	H	I
1				LYME SCHOOL DISTRICT				
2				1992-1993 Detailed				
3				EXPENDITURE BUDGET				
4								
5			1989-90	1990-91	1991-92	1991-92	1992-93	MS-27
6			Actual	Actual	Budget	Projected	Budget	Proposal
7	DESCRIPTION							Cross Ref. #
8	REGULAR ELEMENTARY INSTRUCTION:							
9	Teachers' Salaries - Instructional	404,002	414,493	458,750	482,795	530,846		
10	Educational Asst. Salaries - Instructional	9,286	28,838	30,820	27,297	30,546		
11	Substitutes	4,270	3,785	3,800	3,800	3,800		
12	Instructional Supplies	19,530	34,789	22,650	22,998	22,650		
13	Textbooks	6,975	2,842	4,800	4,300	4,500		
14	Enrichment Programs	1,824	2,669	2,800	2,800	2,800		
15	Equipment	15,877	10,385	5,600	6,817	5,600		
16	Classroom Rental/Renovation	22,463	10,400	10,080	9,528	9,550		
17	Other	893	100	1,000	1,000	850		
18	Total Regular Elementary Instruction	485,120	508,301	540,300	561,325	611,142	1100+	
19								
20	High School Tuition	360,695	372,263	417,360	413,860	492,545	1100+	
21								
22	SPECIAL EDUCATION:							
23	Teachers' Salaries-Special Education	53,524	64,448	74,580	73,621	65,484		
24	Ed Asst. Salaries-Special Education	20,825	8,601	14,820	9,036	15,856		
25	Special Education Tutors	3,934	3,835	10,800	0	0		
26	Contracted Special Education Services	28,046	30,352	26,690	29,862	32,280		
27	Special Education Tuition	42,915	41,761	44,690	43,205	46,900		
28	Tuition Reserve Account	4,500	6,000	6,000	6,000	0		
29	Other Special Education Expenses	3,660	5,316	2,500	2,500	3,500		
30	Total Special Education	157,404	160,313	180,080	164,224	164,020	1,200	
31								
32	Co-curricular Activities	3,341	3,200	3,620	3,620	3,680	1,400	
33	Guidance Services	0	0	0	0	0	18,410	2,120
34	Health Services	6,612	7,166	7,503	7,429	6,461	2,130	
35	Staff & Curriculum Development	4,409	8,034	7,450	7,964	8,250	2,210	
36	Library Expenses	14,095	14,071	14,195	14,203	14,370	2,220	
37								

A	B	C	D	E	F	G	H	I
38	DISTRICT ADMINISTRATION:							
39	SAU Central Office Assessment	51,860	62,480	67,060	65,117	72,000	2320-351	
40	Legal Fees	880	848	500	2,300	1,000	2310 & 2390	
41	Other District Admin Expenses	4,659	3,286	3,315	3,485	3,560	*	
42	Total District Administration	57,399	66,614	70,375	70,902	76,560		
43	SCHOOL ADMINISTRATION:							
44	Principal's Salary	41,000	44,280	45,608	46,937	45,608		
45	Secretary's Salary	14,286	15,264	15,267	16,673	15,938		
46	Postage, Printing, Office Supplies	1,915	2,520	2,150	2,150	2,150		
47	Telephone	3,834	3,343	3,800	3,800	4,000		
48	Other School Administration Expenses	4,447	4,915	5,150	5,180	5,220		
49	Total School Administration	65,482	70,322	71,975	74,740	72,916	2400+	
50	FRINGE BENEFITS:							
51	Medical Insurance	76,517	56,403	67,370	70,275	85,520		
52	Dental Insurance	5,110	6,730	7,460	9,278	9,850		
53	FICA	45,022	48,566	53,410	55,686	62,450		
54	Other Fringe Benefits	12,975	13,153	19,150	19,781	25,970		
55	Total Fringe Benefits	139,624	124,882	147,390	155,020	183,790	2400+	
56	CUSTODIAL AND MAINTENANCE:							
57	Custodial Salaries	26,383	28,574	29,530	30,005	30,003		
58	Contracted Maintenance Services	11,814	11,329	6,800	9,000	10,000		
59	Fire/Safety Improvements	15,898	0	0	0	0		
60	Property/Liability Insurance	2,488	3,411	3,630	3,630	3,810		
61	Electricity	10,970	10,815	14,000	12,500	13,000		
62	Heat	6,955	5,522	10,500	7,000	8,500		
63	Trash Hauling	2,073	962	1,100	915	950		
64	Supplies	6,810	8,199	6,600	6,577	6,600		
65	Equipment	1,479	1,070	750	750	750		
66	Other	0	0	300	300	100		
67	Total Custodial/Maintenance Expenses	84,870	69,882	73,210	70,677	73,713	2,540	
68	Pupil Transportation	62,525	59,888	64,600	62,420	66,100	2,550	
69	Site & Building Improvements	0	9,832	0	470	30,000	4,000	
70	Food Service	0	0	4,000	4,000	0	5,240	
71	GRAND TOTAL	1,441,576	1,474,738	1,602,558	1,610,854	1,821,957		

A	B	C/D	E	F	G	H	I
1							
2							
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4							
5							
6							
7	MS-27						
8	Ref. #						
9							
10	PURPOSE OF APPROPRIATION						
11	1000 INSTRUCTION						
12	1100 Regular Programs		957,660	1,103,687	1,103,687		
13	1200 Special Program		180,080	164,020	164,020		
14	1400 Other Instructional Programs			3,620	3,680	3,680	
15	2000 SUPPORT SERVICES						
16	2120 Guidance				18,410	18,410	
17	2130 Health			7,503	6,461	6,461	
18	2200 INSTRUCTIONAL SERVICES						
19	2210 Improvement of Instruction		7,450	8,250	8,250		
20	2220 Educational Media			14,195	14,370	14,370	
21	2300 GENERAL ADMINISTRATION						
22	2310 School Board-All Other Objects			3,315	4,010	4,010	
23	2320/351 S.A.U. Management Services			67,060	72,452	72,000	452
24	2390 Other General Administrative Services			500	550	550	
25	2400 SCHOOL ADMINISTRATION SERVICES			219,355	261,760	256,706	5,054
26	2500 BUSINESS SERVICES						
27	2540 Operation & Maintenance of Plant		73,210	73,713	73,713		
28	2550 Pupil Transportation		64,600	66,100	66,100		
29	4000 FACILITIES ACQUISITIONS & CONSTRUCTION				30,000	30,000	
30	5000 OTHER OUTLAYS						
31	5240 To Food Service Fund		4,000	-0-	-0-	-0-	-0-
32							
33	TOTAL APPROPRIATIONS		1,602,558	1,827,463	1,821,957	5,506	
34							

A	B	C	D	E	F
1					
2					
3					
4					
5	REVENUES & CREDITS AVAILABLE				
6	TO REDUCE SCHOOL TAXES				
7					
8	M.S.27				
9	Ref. #				
10	770 Unreserved Fund Balance				
11	3110 Foundation Aid				
12	3210 School Building Aid				
13	3240 Catastrophic Aid				
14	REVENUE FROM FEDERAL SOURCES				
15	4460 Child Nutrition Program				
16	4470 Handicapped Program				
17	LOCAL REVENUES OTHER THAN TAXES				
18	1300 Tuition				
19	1500 Earnings on Investments				
20	Rent				
21					
22	TOTAL SCHOOL REVENUES & CREDITS				
23					
24	DISTRICT ASSESSMENT				
25					
26	TOTAL REVENUES & DISTRICT ASSESSMENT	1,602,558	1,827,463	1,821,957	
27	Budget Committee				
28	O. Ross McIntyre				
29	Stuart V. Smith, Jr. Chairman				
30	Benjamin Kilham				
31	Earl Strout				
32	B. Wayne Tullar, Jr.				
33	Tony Ryan				
34	Spencer Simonds				
35	Don E. Elder				
36	Ruth Thompson				
37	Stephen J. Maddock, Selectman				

Notes

Cover Photo, Courtesy of Dartmouth Skiway

Aerial photo of Dartmouth Skiway in Lyme Center, NH. Taken in 1974.
1992 Marks the 35th Anniversary of the Dartmouth Skiway.

Office of Selectmen
P.O. Box 126
Lyme, NH 03768

Special Collections
University of NH Library
Durham, NH. 03824

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